

Enc. 1

**DRAFT**  
**REGULAR MEETING - BOARD OF EDUCATION**  
**SCHOOL DISTRICT OF SOMERSET**  
**March 16, 2015**

Board President Brian Moulton called the meeting to order at 7:00 p.m. Roll Call was taken. Present were board members Brian Moulton, Kelly Ott, Tom Walters, Marie Colbeth, Bob Gunther, Mike Connor and Tammie Wishard.

Walters moved, with second by Ott to approve the agenda. Motion carried unanimously.

**Groups or Individuals Wishing To Be Heard:** Moulton read off the rules for this portion of the meeting. Wishing to be heard was Patty Schachtner, Jerry Sullivan and Sarah Colling.

Patty Schachtner spoke about a joint initiative the St. Croix County Drug Prevention Coalition and Suicide Prevention Task Force of St. Croix County are uniting forces on. The joint initiative has enlisted the help of many organizations to include: St. Croix County Medical Examiner's Office, Sheriff's Department, CJCC, District Attorney's Office, DHSS, Rivertowns Groups, Hospice, Child Death Review Team and are asking all school districts, police departments and other community organizations all to be a part of the venture. Addiction & suicide are a problem in St. Croix County, suicide rates are above the national average and drug overdoses are double the national average. St. Croix County residents have limited access to resources. The initiative would like the District to commit an AODA person to help create 50,000 resource guides. The guide would be dispersed to everyone from 6<sup>th</sup> to high school, all mailboxes, the Scotsman, Hot Sheet Shopper, Glenwood City Tribune, St. Croix County and school districts. On May 17<sup>th</sup> a fundraiser will be held at The Orchard in Baldwin. They would like each community to bring their AODA person, a community member and an artist. Items will be created and will be auctioned off at the event. Additionally on April 6<sup>th</sup> a free community event will be held at the New Richmond High School Auditorium. Kevin Breel, a comic & mental health speaker, will provide an inspiring and empowered message about mental health issues. Last year there were 32 drug overdoses in St. Croix County, most from prescription drugs. So far this year we have had two suicides and two drug overdoses.

Jerry Sullivan, a community member, parent of three adult children and one who still attends school questioned the board on who has the power to inspect, pass judgment on, to work together on, to veto, assess legal rights and obligations for whether board policies are inconsistent or consistent. More specifically Mr. Sullivan would like the board to revisit, review and revise if appropriate the athletic coach policies. Current policy is roughly 1 ¼ pages. Mr. Sullivan states he came to district 14 years ago. Each season across all areas he agrees to the District's philosophy, practice terms, fees and signs participant student/guardian forms. What stands out in his mind is, "What is the agreement for the coaches? What is the philosophy in how coaches treat us, the coach's creed, trust, relationship, sportsmanship, what is the protocol for heat exhaustion, etc? He states there are no specifics or it is vague. There are eight pages for the volunteers to sign versus 1 ¼ pages for the athletic coaches. Mr. Sullivan brought with him a model from Iowa-Grant which is thicker than our current policy handbook. Mr. Sullivan reiterates we need to look at it and revisit it. These are issues that are important that are all dear to our hearts that are not in Somerset's policy. In closing he implores and beseeches the Board to adopt, revise and review the athletic coach's policy so that it is current to today and not 1991.

**Positive Recognition:** The Board recognized 2015 State Wrestling Participants: Maxwell Praschak, son of David and Sarah Praschak and Frederick Mangine, son of Frederick and Jennie Mangine. Head Coach Trent Larrieu, Assistant Coach Lloyd Larrieu shared in the sport of wrestling there are many ups and downs, in the end it is all worth it. Coach Larrieu states this season was a little challenging. The season started off with injuries to wrestlers that were to be our leaders on the mat and in the practice room. It left a room full of young wrestlers who had to grow and adapt, and they did. Two wrestlers, who were injured at the beginning of the season, which excelled and advanced to State, were Freddie and Maxwell. At State, Maxwell had good first round winning it but during the second match time off from the injury showed. Maxwell was tired but still wrestled solid. Maxwell's injuries forced him to default his remaining matches. He still placed which is great, two years in a row standing on the podium at State is something to be proud of. Freddie spent more time off the mat due to injuries than on the mat this year. Fortunately, he did some off season wrestling which helped his preparation and mat presence this year. He also did a lot of recruiting. He recruited 8 to 10 wrestlers that are 500 plus wrestlers. We are thankful to Freddie for bringing them in. We hope they will follow Freddie's footsteps and will wrestle during the off season to prepare for this upcoming year. Summer

wrestling will help them immensely, teaching new skills and technique. Freddie was in the top two at regionals, 3<sup>rd</sup> at Sectionals and drew a returning state champ in his first round at State who went on to win it again! As coaches we hoped to use Freddie's summer Greco experiences to catch his opponent off guard. We are thankful for Freddie participating and his parents for exposing him to summer wrestling.

Maxwell introduced his parents Sarah and David. He states that while he was out for eight weeks, he came back with a chip on his shoulder, he came back and wrestled as hard as he could. He is glad he was part of such a super team, a young team. Maxwell believes this team will be state champs due to attitude and security on mat. He went on to say wrestling changes you, it makes you a better person. He wishes everyone would go through it. Moulton gives them credit for everything they do. Gunther shook his hand, congratulated him and presented him his award.

The Board recognized 2015 State Robotics participants Tanner Anderson, Spencer Ashton, Ethan Baillargeon, Trevor Brammer, Glenn Coerber, Jacob Crotty, Andrew King, Gavin Lee, Hunter Nichols, Nicholas Northey, Samuel Schmoker, Reid Sedlak, Alexzander Threlkeld, Henry Thurber, Haley Walters, and Andrew Williams. Advisor: Eric Olson shared that when he came to board at the beginning of the school year and wanted to assemble a robotics team you graciously said yes. From there many students came in, looked at the rules, determined what it would take to build one and worked to build it. It started out as an hour after school, a little during homeroom and as the season progressed they started staying later and later...he found himself kicking students out extremely late. At the 1<sup>st</sup> competition they went to inspection and found two robots were not going to pass. Olson stated this is when the guys came alive as they had 1 1/2 hours to change four hours worth of stuff and they did it. He was impressed with their last second maneuvering, their problem solving ability and thinking on the fly. At the home meet he advised them not to make a lot of modifications, when he left the room and came back the robots were in pieces. As the competition advanced they had five of the top six robots. He again told them not to make a lot of changes, left the room to come back to totally disassembled robots but a lot of great thoughts and ideas went into reassembling them. The team really enjoys trying and striving to do their best. He learned never to leave them alone in a room with the robots. Olson shared Collin Downing from Bioset gave great advice. Walters presented awards. Ott states Tom Lindfors published a great article on this topic in "How cool is school?" in NR News. Moulton thinks it is neat, seeing new robotics at Anderson Windows and would like to get together and take the team down their.

Moulton introduced Sarah Colling who is the District Health Instructor for the middle and high school. Every other year students in and out of school take part in a Youth Risk Behavior Survey (YRBS). The YRBS monitors six types of health-risk behaviors that contribute to the leading causes of death and disability among youth and adults, including behaviors that contribute to unintentional injuries and violence, sexual behaviors that contribute to unintended pregnancy and sexually transmitted diseases, alcohol and other drug use, tobacco use, unhealthy dietary behaviors, and inadequate physical activity. Sarah has been successful in obtaining a grant every other year for \$15,000. The survey allows us to see what the trends are and the funds provide the financial backing to plan, respond and react to them to these trends. More information can be found at the National YRBS database (<http://www.cdc.gov/healthyyouth/yrbs/slides/index.htm>) or the Wisconsin YRBS database ([http://sspw.dpi.wi.gov/sspw\\_yrbsindx](http://sspw.dpi.wi.gov/sspw_yrbsindx)).

The meeting was recessed at 7: 46 p.m. and reconvened at 8:00 p.m.

Ott moved, with second by Connor to approve the Consent Agenda:

- A. Approve Minutes of the Regular Session of February 16, 2015
- B. Approve Payment of February/March Board Bills
- C. Approve 2015-2016 CESA 11 Shared Services Contract
- D. Approve 2014-2015 Spring Coaching and Advising Assignments
- E. Approve 2015 Cash Farm Lease Supplement
- F. Approve Early Graduation for Sophia Cloutier
- G. Approve a Sick Bank for District Employee
- H. Approve Resignation of Julie Carr, Elementary School Media Specialist Aide
- I. Approve Hire of Salina Caroon, Elementary School Media Specialist

- J. Approve Make-Up Plan for Inclement Weather Day of January 7, 2015
- K. Approve 2015-2016 Family Means Contract

Motion Passed Unanimously.

**Discussion:** There was not agenda items under the discussion portion of the agenda.

**Information:** Superintendent Rosburg stated student enrollment is 1,601 which is up three from last month. We are also up 19 from this same time last year, most of these new students came into the middle school. Committee meetings are tentatively set for Monday, April 13, 2015. The meetings this month will be a week later as April 6<sup>th</sup> is the Monday after Easter. Rosburg shared a handout and provided an RMM IT update. Trish Sheridan and Amy (RMM Solutions) have communicated about the Google Doc platform. There are many benefits to kids, less down time, less difficulty for bringing devices to use from home should students choose to do so. There will need to be uniformity among district-provided devices and BYOD (Bring Your Own Device) and it will need to be determined who and what the district would then need for supplying remaining devices. If you have any questions, please ask Randy and he can forward them to Amy for clarification.

Rosburg states he is active with the Somerset Community Foundation. The Foundation has taken over administering the Somerset Food Pantry. With Grace Place moving to New Richmond they wanted to assure our residents still had this valuable resource. The Pantry is open and exists behind St. Anne's Church in the rectory. They are having an open house, posted an article in The NR News, passing out fliers, and are asking we all share this information with any organizations, churches or alliances club to let the greater community know the food pantry is alive and well. They have doubled the Pantry's participation since they took it over a 1 ½ years ago. Ott asks if they take cat/dog food, Rosburg will send an email to find out.

**Board Report:** *CESA 11 Update:* Walters provided an update of the CESA meeting he attended on March 12, 2015. Approved shared services contract, as a group we are trying to come up with \$21,000 which may be eliminated from the budget for our CESA. There will be no new members this year. *WASB Convention and Report on Resolutions:* President Moulton provided an update of the WASB Convention and reported out on the resolutions. They voted on 17 resolutions which took roughly 2 ½ hours to go through. Two of the resolutions took 1 ½ alone to review: 1. Open enrollment –support legislation to support shortening open enrollment window and 2. Rehiring of WI retirement retirees-the 30 day waiting period increased to 60 days and is now back to 30. The reasoning behind this is a lot of smaller schools are having difficulty finding quality replacements. Moulton stated it was interesting to listen to other schools views, a lot of great points are brought up. Ott reminds everyone the Somerset Memorial Scholarship is holding their annual Las Vegas fundraiser night on April 11th, 2015 at the American Legion here in Somerset. Post Prom is still looking for volunteers to help on April 25th, 2015. Fliers for both events will be posted on the District webpage upon receipt. Colbeth states the Middle School Arts Festival was once again fantastic. She wishes there was more coverage.

**Student Council Report:** Student Council Representative John Siggins shared that student council had another busy month. Polar Daze which was held the week of February 20<sup>th</sup> was well attended. The week ended with a talent show that was well attended and had a lot of great group of talent, everyone enjoyed it. Winter sports have wrapped up, course registration is close to being complete and the spring play is coming up March 20-22. The seniors are working on graduation, all juniors to take the ACT test and the WorkKeys assessment. The freshmen and sophomores did college visits and while the seniors went to Feed My Starving Children. Hockey lost 2<sup>nd</sup> round game.

**Principals' Report:** Mr. Moore stated the ACT testing for the Juniors went flawlessly. All but eight students tested the first day. There are two students who have not taken it as one has been on vacation and the other is refusing to take it. He thanks Ms. Eichten and Ms. Sheridan for all of their help. Other districts are looking at us for what we did, how we did it. Freshman and Sophomore students who visited the college were excited, some have changed their plans believing they can now attend. Moore states he would like to make visiting colleges an all-day adventure and expand to other colleges. The Seniors who attended Feed my Starving Children had a great experience. Students who watched the movie Thelma, were happy to see it. High School History teacher Dennis Potter successfully interviewed

with the University of Minnesota to offer college history here on campus. Students can now take college history in high school and will achieve 6 college credits upon successfully completing the yearlong course. Math teacher Richard Thompson is meeting with them in the near future to see if they offer the same for college algebra. We are hoping to continue to expand courses in the future. Additionally, two students next year can potentially obtain one year welding degrees through WITC in New Richmond while in high school. The cost is minimal, is limited to two students from each of the seven area school districts participating. They will hold a lottery for the remaining two spots. Students currently graduating from WITC with two year degree have starting salaries at \$41,000. Students will have the option to work or continue on to a two year degree at WITC upon graduation.

**Action**

**Human Resources Committee:** Moulton moved, with second by Ott to Approve NEOLA Policy Code Updates to the 2014-2015 Employee Handbook. Motion passed unanimously.

Moulton moved with second by Gunther to move to Closed Session in accordance with state statute 19.85 (1) (c) for the purpose of strategizing early retirement incentives for a few district teachers. Roll call: Connor, Wishard, Gunther, Ott, Colbeth, Walters all voted yes.

Ott moved with second by Wishard to move out of Closed Session.

President Moulton shared the action from the closed session of the meeting stating that the Board approved early retirement incentives for three teachers.

Ott moved, with second by Walters to adjourn at 9:40 p.m.

Brian Moulton, President

Tamara Wishard, Clerk

**DRAFT  
SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION EXECUTIVE SESSION  
MONDAY, APRIL 6, 2015  
Learning Center Conference Room**

**MINUTES**

Board President Brian Moulton called the meeting to order at 6:00 p.m. Present were board members Marie Colbeth, Mike Connor, Bob Gunther, Brian Moulton, Kelly Ott, Tammie Wishard and Tom Walters. Also present was Superintendent Randy Rosburg.

**Colbeth moved, with second by Ott, to move to Executive Session of the Board pursuant to WI Statute 19.85(1) (c) and (f) for preliminary consideration of a specific matter which, if discussed in public, could have an adverse impact on the reputation of those involved.** Upon roll call vote, all members voted, "yes" to move into Executive Session. Discussion ensued pertaining to specific matter. Superintendent Rosburg to follow-up on five items that are specific to an individual student and employees.

Ott moved, with second by Colbeth to move out of Executive Session. Upon roll call vote, all members voted, "yes" to move out of Executive Session.

Ott moved, with second by Walters to adjourn at 8:00 p.m. Motion carried.

Brian Moulton, President

Tamara Wishard, Board Clerk

ENC. 3

**SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
CANVASSING SESSION  
WEDNESDAY, APRIL 8, 2015  
5:00 PM  
Learning Center Conference Room**

District Administrator Randy Rosburg of the Somerset School District called the canvassing meeting to order at 5:00 p.m.

Roll Call was taken. Present were canvassers Randy Rosburg, Sara Eichten and Bob Gunther.

Election results from the April 7, 2015, School Board Election in St. Croix County were tallied, reviewed, recorded and certified.

Meeting adjourned at 5:12 p.m.

District Administrator, Randy Rosburg

School Board Vice President, Bob Gunther

**DRAFT**  
**SCHOOL DISTRICT OF SOMERSET**  
**BOARD OF EDUCATION**  
**SPECIAL SESSION**  
**MONDAY, APRIL 13, 2015**  
**6:30 PM**  
**Learning Center Conference Room**

Board President Brian Moulton called the meeting to order at 6:31 p.m.

Roll Call was taken. Present were Brian Moulton, Tammie Wishard, Marie Colbeth, Kelly Ott, Mike Connor and Tom Walters. Also present were Lorri Baillargeon, Katie Francis, Nancy Dressel, Jess Thorson, Jason Hamari and Superintendent Randy Rosburg. Bob Gunther arrived at 7:02 p.m.

**RMM Solutions:** Rimon Moses and Dan Johnson from RMM Solutions presented and spoke of the transition plan to replace Amy Arnold. Other topics of discussion included:

- Concerns, plans and solutions for VMWare.
- Having a complex system that is simple to use for end users.
- Saving and backing up locally and externally.
- Benefits and transfer of email and addresses to Google for Education.
- Hybrid solution pertaining to Bring Your Own Device (BYOD) and One-to One Initiative.

Ott moved, with second by Walters to adjourn at 7:14 p.m. Motion carried unanimously.

Brian Moulton, Vice President

Tamara Wishard, Clerk

DRAFT

ENC. 5

SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
TEACHING & LEARNING COMMITTEE MEETING\*  
MONDAY, APRIL 13, 2015

5:45 p.m.

MINUTES

Kelly Ott called the meeting to order at 5:44p.m.

Roll Call was taken. Present were committee members Kelly Ott, Marie Colbeth and Tammie Wishard. Also present were Brian Moulton, Mike Connor, Tom Walters and Superintendent Randy Rosburg.

**Wishard moved with second by Colbeth to move to Closed Session of the Board pursuant to WI Statute 19.85(1) (c) and (f) for preliminary consideration of a specific matter which, if discussed in public, could have an adverse impact on the reputation of those involved.** Motion carried. Discussion ensued on topic with no action coming out of the Closed Session.

Wishard moved, with second by Ott to move out of closed session, motion carried.

**Topics for Future Agendas:**

Wishard moved, with second by Colbeth, to adjourn at 6:25 p.m. Motion carried.

\*A quorum of the Board of Education may be in attendance.



ENC. 6

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	CHECK VENDOR	ACCOUNT	FD	LOC	OBJ	FUNC	PRJ	DESCRIPTION
1023938	03/19/2015	54.99	Amazon	General Fund/High School/Other Instructional Books	10	400	479	133000	000	
1023938	03/19/2015	62.99	Amazon	General Fund/High School/Other Instructional Books	10	400	479	133000	000	
1023938	03/19/2015	67.83	Amazon	General Fund/Middle School/General Supplies/Metals	10	300	411	136200	000	
1023938	03/19/2015	390.12	Amazon	General Fund/Middle School/General Supplies/Metals	10	300	411	136200	000	
1023938	03/19/2015	47.46	Amazon	General Fund/Middle School/General Supplies/Metals	10	300	411	136200	000	
1023938	03/19/2015	299.94	Amazon	General Fund/High School/Tools & Implements/Metals	10	400	446	136200	000	
1023938	03/19/2015	93.36	Amazon	General Fund/High School/General Supplies/Metals	10	400	411	136200	000	
1023938	03/19/2015	39.56	Amazon	General Fund/High School/General Supplies/Metals	10	400	411	136200	000	
1023938	03/19/2015	23.98	Amazon	General Fund/High School/General Supplies/Metals	10	400	411	136200	000	
1023938	03/19/2015	161.67	Amazon	General Fund/High School/General Supplies/Metals	10	400	411	136200	000	
1023938	03/19/2015	49.99	Amazon	General Fund/High School/Tools & Implements/Metals	10	400	446	136200	000	
1023938	03/19/2015	-49.99	Amazon	General Fund/High School/Tools & Implements/Metals	10	400	446	136200	000	
1023938	03/19/2015	16.30	Amazon	General Fund/Pupil Services/Special Ed/General Sup	10	820	411	172002	000	
1023938	03/19/2015	49.98	Amazon	Special Revenues/Middle School/General Supplies/Li	21	300	411	222200	972	
1023938	03/19/2015	399.98	Amazon	Special Revenues/Middle School/General Supplies/Li	21	300	411	222200	972	
1023938	03/19/2015	0.00	Amazon	Special Revenues/Middle School/General Supplies/Li	21	300	411	222200	972	
1023938	03/19/2015	16.99	Amazon	Special Education/Pupil Services/Special Ed/Other	27	820	490	152000	347	
1023938	03/19/2015	93.74	Amazon	General Fund/District/General Supplies/Direction o	10	800	411	256100	000	
1023938	03/19/2015	99.75	Amazon	General Fund/Curriculum & Instruction/Textbooks/Un	10	810	471	110000	000	
1023938	03/19/2015	15.98	Amazon	General Fund/Middle School/General Supplies/Music	10	300	411	125000	000	
1023938	03/19/2015	98.53	Amazon	General Fund/Middle School/General Supplies/Music	10	300	411	125000	000	
1023938	03/19/2015	53.90	Amazon	General Fund/District/General Supplies/Direction o	10	800	411	251000	000	
1023938	03/19/2015	161.99	Amazon	General Fund/District/General Supplies/Direction o	10	800	411	251000	000	
1023938	03/19/2015	5.98	Amazon	General Fund/Middle School/General Supplies/Readin	10	300	411	122200	908	
1023938	03/19/2015	23.94	Amazon	General Fund/Middle School/General Supplies/Readin	10	300	411	122200	908	
1023938	03/19/2015	7.97	Amazon	General Fund/Middle School/General Supplies/Readin	10	300	411	122200	908	
1023938	03/19/2015	13.98	Amazon	General Fund/Middle School/General Supplies/Readin	10	300	411	122200	908	
1023938	03/19/2015	28.36	Amazon	General Fund/Middle School/General Supplies/Readin	10	300	411	122200	908	
1023938	03/19/2015	139.00	Amazon	General Fund/District/Computer Supplies/Technology	10	800	413	266906	000	
1023938	03/19/2015	8.99	Amazon	General Fund/District/Computer Supplies/Technology	10	800	413	266906	000	
1023938	03/19/2015	49.35	Amazon	General Fund/Curriculum & Instruction/General Supp	10	810	411	221300	000	
1023938	03/19/2015	18.76	Amazon	General Fund/Curriculum & Instruction/General Supp	10	810	411	221300	000	
1023938	03/19/2015	19.17	Amazon	General Fund/Curriculum & Instruction/General Supp	10	810	411	221300	000	
1023938	03/19/2015	18.76	Amazon	General Fund/Curriculum & Instruction/General Supp	10	810	411	221300	000	
1023938	03/19/2015	19.17	Amazon	General Fund/Curriculum & Instruction/General Supp	10	810	411	221300	000	
1023938	03/19/2015	20.75	Amazon	General Fund/Curriculum & Instruction/General Supp	10	810	411	221300	000	
1023939	03/19/2015	150.00	AMUNDSON, JUANITA	Special Education/Pupil Services/Special Ed/Pupil	27	820	341	256750	341	
1023940	03/19/2015	70.00	Ball, John	General Fund/High School/District Dues/Fees/Baseba	10	400	941	162204	000	
1023941	03/19/2015	99.00	Barron, Mark	General Fund/High School/Audio Visual/Shop/Constru	10	400	431	136500	000	
1023941	03/19/2015	0.00	Barron, Mark	General Fund/High School/Other Media/Shop/Construc	10	400	439	136500	000	
1023942	03/19/2015	150.11	Cardmember Service	General Fund/Curriculum & Instruction/Employee Tra	10	810	342	221300	365	
1023942	03/19/2015	102.69	Cardmember Service	General Fund/High School/Employee Travel	10	400	342	161212	000	
1023942	03/19/2015	50.00	Cardmember Service	General Fund/High School/District Dues/Fees/HS Rob	10	400	941	161100	000	
1023942	03/19/2015	395.55	Cardmember Service	General Fund/High School/Employee Travel/HS Roboti	10	400	342	161100	000	
1023942	03/19/2015	49.99	Cardmember Service	Special Education/Pupil Services/Special Ed/Genera	27	820	411	215001	341	
1023942	03/19/2015	600.00	Cardmember Service	General Fund/Pupil Services/Special Ed/District Du	10	820	941	211000	000	
1023942	03/19/2015	370.55	Cardmember Service	General Fund/Middle School/Employee Travel/Office	10	300	342	241000	000	
1023942	03/19/2015	-56.75	Cardmember Service	General Fund/District/Employee Travel/Direction of	10	800	342	251000	000	
1023942	03/19/2015	82.29	Cardmember Service	General Fund/District/Non Capital Equipment/Techno	10	810	411	266900	000	
1023942	03/19/2015	101.78	Cardmember Service	General Fund/Curriculum & Instruction/General Supp	10	810	411	221300	000	
1023942	03/19/2015	99.00	Cardmember Service	General Fund/Curriculum & Instruction/Employee Tra	10	810	342	221100	000	
1023942	03/19/2015	99.00	Cardmember Service	General Fund/Curriculum & Instruction/Employee Tra	10	810	342	221100	000	
1023942	03/19/2015	220.75	Cardmember Service	General Fund/Curriculum & Instruction/Employee Tra	10	810	342	221100	000	
1023942	03/19/2015	33.88	Cardmember Service	General Fund/Curriculum & Instruction/Employee Tra	10	810	342	221100	000	
1023942	03/19/2015	27.41	Cardmember Service	General Fund/Curriculum & Instruction/Employee Tra	10	810	342	221100	000	
1023942	03/19/2015	26.00	Cardmember Service	General Fund/District/Personal Services/Board Memb	10	800	310	231100	000	

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	ACCOUNT DESCRIPTION
1023942	03/19/2015	896.00	Cardmember Service	10	800	480	266905	000	General Fund/District/Non Instructional Computer S
1023942	03/19/2015	11.57	Cardmember Service	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1023942	03/19/2015	35.00	Cardmember Service	10	100	941	241000	000	General Fund/Elementary/District Dues/Fees/Office
1023943	03/19/2015	82.50	Creative Notebook Solutio	10	810	411	136904	558	General Fund/Curriculum & Instruction/General Supp
1023944	03/19/2015	356.04	Hawkins, Rodney	10	800	342	252000	000	General Fund/District/Employee Travel/Fiscal
1023945	03/19/2015	13,723.80	HealthPartners	10	000	000	714073	000	General Fund/DUE FROM OTHER FUNDS
1023945	03/19/2015	114,233.76	HealthPartners	10	000	000	811631	000	General Fund
1023945	03/19/2015	520.00	HealthPartners	10	800	310	252000	000	General Fund/District/Personal Services/Fiscal
1023946	03/19/2015	17.25	Midwest Natural Gas Inc	10	100	331	253000	000	General Fund/Elementary/Gas for Heat/Operation
1023946	03/19/2015	3,372.44	Midwest Natural Gas Inc	10	100	331	253000	000	General Fund/Elementary/Gas for Heat/Operation
1023946	03/19/2015	127.86	Midwest Natural Gas Inc	10	300	331	253000	000	General Fund/Middle School/Gas for Heat/Operation
1023946	03/19/2015	3,012.57	Midwest Natural Gas Inc	10	300	331	253000	000	General Fund/Middle School/Gas for Heat/Operation
1023946	03/19/2015	75.59	Midwest Natural Gas Inc	10	300	331	253000	000	General Fund/Middle School/Gas for Heat/Operation
1023946	03/19/2015	131.42	Midwest Natural Gas Inc	10	400	331	253000	000	General Fund/HIGH School/Gas for Heat/Operation
1023946	03/19/2015	4,453.29	Midwest Natural Gas Inc	10	400	331	253000	000	General Fund/HIGH School/Gas for Heat/Operation
1023946	03/19/2015	654.31	Midwest Natural Gas Inc	10	800	331	253000	000	General Fund/District/Gas for Heat/Operation
1023947	03/19/2015	75.00	School District of New Ri	10	400	941	161040	000	General Fund/HIGH School/District Dues/Fees/Forens
1023948	03/19/2015	26.71	Speedway LLC	10	300	342	241000	000	General Fund/Middle School/Employee Travel/Office
1023949	03/19/2015	93.00	United Way	10	000	000	811640	000	General Fund
1023949	03/19/2015	68.00	United Way	10	000	000	811640	000	General Fund
1023949	03/19/2015	68.00	United Way	10	000	000	811640	000	General Fund
1023949	03/19/2015	68.00	United Way	10	000	000	811640	000	General Fund
1023949	03/19/2015	68.00	United Way	10	000	000	811640	000	General Fund
1023950	03/19/2015	48,000.00	US Bank	39	800	685	281000	000	Referndum Debt Svc/District/Long Term Bond Interes
1023950	03/19/2015	58,260.00	US Bank	39	800	685	281000	000	Referndum Debt Svc/District/Long Term Bond Interes
1023951	03/19/2015	57,345.00	US Bank	39	800	685	281000	000	Referndum Debt Svc/District/Long Term Bond Interes
1023952	03/19/2015	220.00	Viterbo University	10	300	291	241000	000	General Fund/Middle School/College Credit Reimburs
1023953	03/19/2015	112.00	Wisconsin Dept of Justice	10	800	387	264200	000	General Fund/District/Payment to State/Recruitment
1023954	03/19/2015	2,538.60	Employee Benefits Corpora	10	000	000	811690	000	General Fund
1023955	03/19/2015	557.50	MN Child Support Payment	10	000	000	811680	000	General Fund
1023956	03/19/2015	68.00	United Way	10	000	000	811640	000	General Fund
1023957	03/19/2015	53.50	Wisconsin Support Collect	10	000	000	811680	000	General Fund
1023958	03/25/2015	29.99	Barron, Mark	10	400	941	136500	000	General Fund/HIGH School/District Dues/Fees/Shop/C
1023959	03/25/2015	307.25	Gregory's Gift of Hope	21	300	411	135000	000	Special Revenues/Middle School/General Supplies/Vo
1023960	03/25/2015	25.76	Hamari, Jason	10	800	342	266900	000	General Fund/District/Employee Travel/Technology S
1023961	03/25/2015	39.26	Hawkins, Rodney	10	800	342	252000	000	General Fund/District/Employee Travel/Fiscal
1023962	03/25/2015	60.00	KLINGER, KITZI	10	800	291	221300	000	General Fund/District/College Credit Reimbursement
1023962	03/25/2015	60.00	KLINGER, KITZI	10	800	291	221300	000	General Fund/District/College Credit Reimbursement
1023963	03/25/2015	124.77	Magnuson, Stephanie	10	300	310	241000	000	General Fund/Middle School/Personal Services/Offic
1023964	03/25/2015	60.00	RIVARD, JOHN	10	800	291	221300	000	General Fund/District/College Credit Reimbursement
1023964	03/25/2015	60.00	RIVARD, JOHN	10	800	291	221300	000	General Fund/District/College Credit Reimbursement
1023965	03/25/2015	26.94	RIVARD, MATTHEW	10	800	342	266900	000	General Fund/District/Employee Travel/Technology S
1023966	03/25/2015	100.00	School District of St Cro	10	400	941	162308	000	General Fund/HIGH School/District Dues/Fees/Cross
1023966	03/25/2015	100.00	School District of St Cro	10	400	941	162308	000	General Fund/HIGH School/District Dues/Fees/Cross
1023967	03/25/2015	45.00	SCHOOL DISTRICT OF BALDWI	10	800	941	223100	000	General Fund/District/District Dues/Fees/Athletics
1023968	03/25/2015	76.70	Walmart Community	10	300	415	135000	000	General Fund/Middle School/Food/Vocational Curricu
1023968	03/25/2015	39.50	Walmart Community	10	300	415	135000	000	General Fund/Middle School/Food/Vocational Curricu
1023968	03/25/2015	177.50	Walmart Community	10	300	415	135000	000	General Fund/Middle School/Food/Vocational Curricu
1023968	03/25/2015	20.56	Walmart Community	10	300	415	135000	000	General Fund/Middle School/Food/Vocational Curricu
1023968	03/25/2015	7.64	Walmart Community	10	300	415	135000	000	General Fund/Middle School/Food/Vocational Curricu
1023968	03/25/2015	160.53	Walmart Community	10	400	415	135000	000	General Fund/HIGH School/Food/Vocational Curriculu
1023968	03/25/2015	174.82	Walmart Community	10	400	415	135000	000	General Fund/HIGH School/Food/Vocational Curriculu
1023968	03/25/2015	172.71	Walmart Community	10	300	411	126000	905	General Fund/Middle School/General Supplies/Scienc
1023968	03/25/2015	23.92	Walmart Community	27	820	411	158033	341	Special Education/Pupil Services/Special Ed/Genera
1023968	03/25/2015	-3.42	Walmart Community	27	820	411	158033	341	Special Education/Pupil Services/Special Ed/Genera
1023968	03/25/2015	26.68	Walmart Community	27	820	411	158033	341	Special Education/Pupil Services/Special Ed/Genera

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	CHECK VENDOR	ACCOUNT FD	ACCOUNT LOC	ACCOUNT OBJ	ACCOUNT FUNC	ACCOUNT PRJ	ACCOUNT DESCRIPTION
1023968	03/25/2015	11.94	Walmart Community	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera
1023968	03/25/2015	5.00	Walmart Community	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera
1023968	03/25/2015	1.98	Walmart Community	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera
1023968	03/25/2015	9.96	Walmart Community	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera
1023968	03/25/2015	6.48	Walmart Community	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera
1023968	03/25/2015	7.00	Walmart Community	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera
1023968	03/25/2015	174.17	Walmart Community	80	800	411	391000	000	Community Service/District/General Supplies/Day Ca
1023968	03/25/2015	0.00	Walmart Community	80	800	411	391000	000	Community Service/District/General Supplies/Day Ca
1023968	03/25/2015	19.15	Walmart Community	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1023969	03/25/2015	80.51	AMUNDSON, JUANITA	27	820	341	256750	341	Special Education/Pupil Services/Special Ed/Pupil
1023970	03/25/2015	294.41	KAMRATH, CHRISTOPHER	10	100	342	241000	000	General Fund/Elementary/Employee Travel/Office of
1023971	03/25/2015	1,051.56	Madison National Life	10	000	000	811634	000	General Fund
1023971	03/25/2015	2,187.54	Madison National Life	10	000	000	811635	000	General Fund
1023971	03/25/2015	504.36	Madison National Life	10	000	000	811636	000	General Fund/ST Disability Payable
1023972	03/25/2015	10.24	United Parcel Service	10	800	353	252000	000	General Fund/District/Postage/Fiscal
1023972	03/25/2015	59.20	United Parcel Service	10	400	411	126000	000	General Fund/HIGH School/General Supplies/Science
1023973	03/25/2015	8.95	UNITED STATES TREASURY	10	800	941	252000	000	General Fund/District/District Dues/Fees/Fiscal
1023974	03/25/2015	210.00	Village of Somerset	10	400	941	162117	000	General Fund/HIGH School/District Dues/Fees/Softba
1023974	03/25/2015	350.00	Village of Somerset	10	400	941	162204	000	General Fund/HIGH School/District Dues/Fees/Baseba
1023975	04/02/2015	74.52	AMUNDSON, JUANITA	27	820	341	256750	341	Special Education/Pupil Services/Special Ed/Pupil
1023976	04/02/2015	80.00	Bonney, Mike	10	400	310	162117	000	General Fund/HIGH School/Personal Services/Softbal
1023976	04/02/2015	80.00	Bonney, Mike	10	400	310	162117	000	General Fund/HIGH School/Personal Services/Softbal
1023977	04/02/2015	80.00	Booth, Frederick	10	400	310	162117	000	General Fund/HIGH School/Personal Services/Softbal
1023977	04/02/2015	80.00	Booth, Frederick	10	400	310	162117	000	General Fund/HIGH School/Personal Services/Softbal
1023978	04/02/2015	750.00	CINEMA ENTERTAINMENT CORP	10	810	941	221300	395	General Fund/Curriculum & Instruction/District Due
1023979	04/02/2015	50.00	Forrest, Richard	10	400	310	162117	000	General Fund/HIGH School/Personal Services/Softbal
1023980	04/02/2015	100.00	Helders-Pevan, Stacey	10	100	411	110101	901	General Fund/Elementary/General Supplies/1st Grade
1023981	04/02/2015	257.72	Herink, Ryan	10	300	411	127000	908	General Fund/Middle School/General Supplies/Social
1023982	04/03/2015	204.85	AccuTrain Corporation	10	800	411	221300	000	General Fund/District/General Supplies/Instruction
1023983	04/03/2015	28.59	Anez, April	10	100	432	222200	970	General Fund/Elementary/Library Books/Library Medi
1023984	04/03/2015	281.90	B & B Electric Inc	10	800	324	253000	000	General Fund/District/Maintenance Services/Operati
1023984	04/03/2015	591.74	B & B Electric Inc	10	800	324	253000	000	General Fund/District/Maintenance Services/Operati
1023985	04/03/2015	995.00	BFS	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1023986	04/03/2015	234.97	Brickhouse Music	10	400	411	161020	000	General Fund/HIGH School/General Supplies/Drama
1023987	04/03/2015	125.00	Burman, Nancy	21	400	411	163000	000	Special Revenues/HIGH School/General Supplies/Musi
1023988	04/03/2015	81.00	Campus Agendas	10	100	411	110304	903	General Fund/Elementary/General Supplies/3rd Grade
1023989	04/03/2015	80.00	CESA 11	10	810	941	221300	395	General Fund/Curriculum & Instruction/District Due
1023989	04/03/2015	12.00	CESA 11	10	810	941	221100	000	General Fund/Curriculum & Instruction/District Due
1023990	04/03/2015	905.00	COMPREHENSIVE REPAIR INC	10	400	310	136500	000	General Fund/HIGH School/Personal Services/Shop/Co
1023991	04/03/2015	20.00	EVERBRITE, LLC	10	400	411	162216	000	General Fund/HIGH School/General Supplies/Boys' So
1023991	04/03/2015	20.00	EVERBRITE, LLC	10	400	411	161000	000	General Fund/HIGH School/General Supplies/Academic
1023991	04/03/2015	7.50	EVERBRITE, LLC	10	400	411	162116	000	General Fund/HIGH School/General Supplies/Girls' S
1023991	04/03/2015	7.50	EVERBRITE, LLC	10	400	411	162216	000	General Fund/HIGH School/General Supplies/Boys' So
1023992	04/03/2015	225.00	Father Flanagan's Boys' H	27	820	411	158012	341	Special Education/Pupil Services/Special Ed/Genera
1023993	04/03/2015	50.00	McNaughton, Nathan	10	400	310	162117	000	General Fund/HIGH School/Personal Services/Softbal
1023994	04/03/2015	360.00	MINNESOTA TWINS	10	800	941	120000	000	General Fund/District/District Dues/Fees/Regular C
1023995	04/03/2015	150.00	Park High School	10	400	941	162212	000	General Fund/HIGH School/District Dues/Fees/Boys'
1023996	04/03/2015	100.00	School District of Amery	10	400	941	162119	000	General Fund/HIGH School/District Dues/Fees/Girls'
1023996	04/03/2015	100.00	School District of Amery	10	400	941	162219	000	General Fund/HIGH School/District Dues/Fees/Boys'
1023996	04/03/2015	50.00	School District of Amery	10	400	941	162119	000	General Fund/HIGH School/District Dues/Fees/Girls'
1023996	04/03/2015	50.00	School District of Amery	10	400	941	162219	000	General Fund/HIGH School/District Dues/Fees/Boys'
1023996	04/03/2015	120.00	School District of Amery	10	400	941	162212	000	General Fund/HIGH School/District Dues/Fees/Boys'
1023997	04/03/2015	200.00	School District of Grants	10	400	941	162204	000	General Fund/HIGH School/District Dues/Fees/Baseba
1023998	04/03/2015	65.00	School District of Hudson	10	400	941	162119	000	General Fund/HIGH School/District Dues/Fees/Girls'
1023998	04/03/2015	65.00	School District of Hudson	10	400	941	162219	000	General Fund/HIGH School/District Dues/Fees/Boys'
1023999	04/03/2015	130.00	School District of Menomo	10	400	941	162119	000	General Fund/HIGH School/District Dues/Fees/Girls'

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1023999	04/03/2015	130.00	School District of Menomo	10	400	941	162219	000	General Fund/High School/District Dues/Fees/Boys'
1024000	04/03/2015	37.50	School District of New Ri	10	300	941	162119	000	General Fund/Middle School/District Dues/Fees/Girl
1024000	04/03/2015	37.50	School District of New Ri	10	300	941	162219	000	General Fund/Middle School/District Dues/Fees/Boys
1024000	04/03/2015	100.00	School District of New Ri	10	300	941	162119	000	General Fund/Middle School/District Dues/Fees/Girl
1024000	04/03/2015	100.00	School District of New Ri	10	300	941	162219	000	General Fund/Middle School/District Dues/Fees/Boys
1024000	04/03/2015	200.00	School District of New Ri	10	400	941	162119	000	General Fund/High School/District Dues/Fees/Girls'
1024000	04/03/2015	200.00	School District of New Ri	10	400	941	162219	000	General Fund/High School/District Dues/Fees/Boys'
1024001	04/03/2015	75.00	School District of Osceol	10	400	941	162119	000	General Fund/High School/District Dues/Fees/Girls'
1024001	04/03/2015	75.00	School District of Osceol	10	400	941	162219	000	General Fund/High School/District Dues/Fees/Boys'
1024001	04/03/2015	50.00	School District of Osceol	10	300	941	162119	000	General Fund/Middle School/District Dues/Fees/Girl
1024001	04/03/2015	50.00	School District of Osceol	10	300	941	162219	000	General Fund/Middle School/District Dues/Fees/Boys
1024002	04/03/2015	275.00	School District of River	10	400	941	162222	000	General Fund/High School/District Dues/Fees/Wrestl
1024002	04/03/2015	62.50	School District of River	10	400	941	162119	000	General Fund/High School/District Dues/Fees/Girls'
1024002	04/03/2015	62.50	School District of River	10	400	941	162219	000	General Fund/High School/District Dues/Fees/Boys'
1024003	04/03/2015	130.00	School District of Spring	10	400	941	162212	000	General Fund/High School/District Dues/Fees/Boys'
1024004	04/03/2015	50.00	School District of St Cro	10	300	941	162119	000	General Fund/Middle School/District Dues/Fees/Girl
1024004	04/03/2015	50.00	School District of St Cro	10	300	941	162219	000	General Fund/Middle School/District Dues/Fees/Boys
1024005	04/03/2015	62.50	SCHOOL DISTRICT OF BALDWI	10	300	941	162119	000	General Fund/Middle School/District Dues/Fees/Girl
1024005	04/03/2015	62.50	SCHOOL DISTRICT OF BALDWI	10	300	941	162219	000	General Fund/Middle School/District Dues/Fees/Boys
1024006	04/03/2015	144.30	School Specialty	10	400	411	122000	000	General Fund/High School/General Supplies/English
1024006	04/03/2015	58.88	School Specialty	10	400	411	122000	000	General Fund/High School/General Supplies/English
1024006	04/03/2015	3.16	School Specialty	10	400	411	122000	000	General Fund/High School/General Supplies/English
1024006	04/03/2015	24.56	School Specialty	10	400	411	122000	000	General Fund/High School/General Supplies/English
1024006	04/03/2015	6.15	School Specialty	10	400	411	122000	000	General Fund/High School/General Supplies/English
1024006	04/03/2015	25.57	School Specialty	10	400	411	122000	000	General Fund/High School/General Supplies/English
1024006	04/03/2015	21.11	School Specialty	10	400	411	122000	000	General Fund/High School/General Supplies/English
1024006	04/03/2015	10.78	School Specialty	10	100	411	110003	899	General Fund/Elementary/General Supplies/Jr. Kinde
1024006	04/03/2015	8.61	School Specialty	10	100	440	110003	899	General Fund/Elementary/Non Capital Equipment/Jr.
1024006	04/03/2015	126.68	School Specialty	10	100	411	110003	899	General Fund/Elementary/General Supplies/Jr. Kinde
1024006	04/03/2015	9.76	School Specialty	10	100	411	110305	903	General Fund/Elementary/General Supplies/3rd Grade
1024006	04/03/2015	9.21	School Specialty	10	400	411	124001	000	General Fund/High School/General Supplies/Math 1
1024006	04/03/2015	38.67	School Specialty	10	400	411	124001	000	General Fund/High School/General Supplies/Math 1
1024006	04/03/2015	16.93	School Specialty	10	400	411	124001	000	General Fund/High School/General Supplies/Math 1
1024006	04/03/2015	16.93	School Specialty	10	400	411	124001	000	General Fund/High School/General Supplies/Math 1
1024006	04/03/2015	8.71	School Specialty	10	400	411	124001	000	General Fund/High School/General Supplies/Math 1
1024006	04/03/2015	33.84	School Specialty	10	400	411	124001	000	General Fund/High School/General Supplies/Math 1
1024006	04/03/2015	1.42	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1024006	04/03/2015	8.34	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1024006	04/03/2015	8.90	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1024006	04/03/2015	2.55	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1024006	04/03/2015	5.28	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1024006	04/03/2015	2.98	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1024006	04/03/2015	5.10	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1024006	04/03/2015	58.75	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	58.75	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	58.75	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	58.75	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	58.75	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	19.38	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	17.10	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	7.30	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	74.45	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	32.58	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	35.98	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	43.99	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art
1024006	04/03/2015	-178.47	School Specialty	10	400	411	121000	000	General Fund/High School/General Supplies/Art

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1024006	04/03/2015	14.98	School Specialty	10	100	411	124000	000	General Fund/Elementary/General Supplies/Mathemati
1024006	04/03/2015	14.98	School Specialty	10	100	411	124000	000	General Fund/Elementary/General Supplies/Mathemati
1024006	04/03/2015	14.98	School Specialty	10	100	411	124000	000	General Fund/Elementary/General Supplies/Mathemati
1024006	04/03/2015	14.98	School Specialty	10	100	411	124000	000	General Fund/Elementary/General Supplies/Mathemati
1024006	04/03/2015	10.55	School Specialty	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1024006	04/03/2015	33.94	School Specialty	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1024006	04/03/2015	31.67	School Specialty	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1024006	04/03/2015	4.59	School Specialty	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1024006	04/03/2015	11.16	School Specialty	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1024007	04/03/2015	150.00	Somerset High School Life	27	820	411	158043	341	Special Education/Pupil Services/Special Ed/Genera
1024008	04/03/2015	415.92	Somerset Utilities	10	300	337	253000	000	General Fund/Middle School/Water/Operation
1024008	04/03/2015	1,596.54	Somerset Utilities	10	300	338	253000	000	General Fund/Middle School/Sewerage/Operation
1024008	04/03/2015	763.06	Somerset Utilities	10	400	337	253000	000	General Fund/High School/Water/Operation
1024008	04/03/2015	2,113.05	Somerset Utilities	10	400	338	253000	000	General Fund/High School/Sewerage/Operation
1024008	04/03/2015	447.43	Somerset Utilities	10	100	337	253000	000	General Fund/Elementary/Water/Operation
1024008	04/03/2015	1,776.39	Somerset Utilities	10	100	338	253000	000	General Fund/Elementary/Sewerage/Operation
1024008	04/03/2015	118.98	Somerset Utilities	10	800	337	253000	000	General Fund/District/Water/Operation
1024008	04/03/2015	363.08	Somerset Utilities	10	800	338	253000	000	General Fund/District/Sewerage/Operation
1024009	04/03/2015	19.90	Stevens, Debbie	10	300	415	135000	000	General Fund/Middle School/Food/Vocational Curricu
1024010	04/03/2015	1,480.00	Unemployment Compensation	10	800	730	270000	000	General Fund/District/Unemployment Compensation/In
1024011	04/03/2015	100.00	UNIVERSITY OF WISC - STOU	10	400	941	162119	000	General Fund/High School/District Dues/Fees/Girls'
1024011	04/03/2015	100.00	UNIVERSITY OF WISC - STOU	10	400	941	162219	000	General Fund/High School/District Dues/Fees/Boys'
1024012	04/03/2015	49.73	Verizon Wireless	10	400	355	241000	000	General Fund/High School/Telephone/Office of Princ
1024013	04/03/2015	220.00	Viterbo University	10	810	291	221100	000	General Fund/Curriculum & Instruction/College Cred
1024014	04/03/2015	85.23	WALSH, JOHN	10	800	348	256290	000	General Fund/District/Vehicle Fuel/District Operat
1024014	04/03/2015	10.15	WALSH, JOHN	10	800	342	223100	000	General Fund/District/Employee Travel/Athletics Su
1024014	04/03/2015	76.79	WALSH, JOHN	10	800	342	223100	000	General Fund/District/Employee Travel/Athletics Su
1024014	04/03/2015	152.97	WALSH, JOHN	10	800	411	223100	000	General Fund/District/General Supplies/Athletics S
1024015	04/03/2015	267.99	Waste Management of WI-MN	10	800	339	253000	000	General Fund/District/Other Utilities/Operation
1024015	04/03/2015	655.94	Waste Management of WI-MN	10	400	339	253000	000	General Fund/High School/Other Utilities/Operation
1024015	04/03/2015	611.91	Waste Management of WI-MN	10	100	339	253000	000	General Fund/Elementary/Other Utilities/Operation
1024015	04/03/2015	619.14	Waste Management of WI-MN	10	300	339	253000	000	General Fund/Middle School/Other Utilities/Operati
1024016	04/03/2015	20.00	Wisconsin Interscholastic	10	400	411	162312	000	General Fund/High School/General Supplies/Golf
1024017	04/03/2015	75.00	WISCONSIN DESTINATION IMA	10	300	941	161010	000	General Fund/Middle School/District Dues/Fees/Dest
1024018	04/03/2015	4,933.89	Xcel Energy	10	300	336	253000	000	General Fund/Middle School/Electricity for Other T
1024018	04/03/2015	5,803.16	Xcel Energy	10	400	336	253000	000	General Fund/High School/Electricity for Other Tha
1024018	04/03/2015	5,583.54	Xcel Energy	10	100	336	253000	000	General Fund/Elementary/Electricity for Other Than
1024018	04/03/2015	425.03	Xcel Energy	10	800	336	253000	000	General Fund/District/Electricity for Other Than H
1024019	04/03/2015	750.00	YOUTH FRONTIERS, INC	10	000	000	717000	000	General Fund/PREPAID EXPENSES
1024020	04/03/2015	122.13	Zinter, Carol	10	300	342	122000	908	General Fund/Middle School/Employee Travel/English
1024021	04/08/2015	42.45	Dairy Queen Brazier	21	300	411	164010	000	Special Revenues/Middle School/General Supplies/St
1024022	04/08/2015	25.00	General Sam's	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office
1024022	04/08/2015	0.00	General Sam's	10	300	310	241000	000	General Fund/Middle School/Personal Services/Offic
1024023	04/08/2015	25.00	Holiday Stationstore	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office
1024023	04/08/2015	0.00	Holiday Stationstore	10	300	310	241000	000	General Fund/Middle School/Personal Services/Offic
1024024	04/08/2015	25.00	Pizza Planet	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office
1024024	04/08/2015	0.00	Pizza Planet	10	300	310	241000	000	General Fund/Middle School/Personal Services/Offic
1024025	04/08/2015	660.00	Science Museum of Minneso	10	800	940	110000	000	General Fund/District/Dues & Fees/Undifferentiated
1024026	04/08/2015	25.00	Subway	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office
1024026	04/08/2015	0.00	Subway	10	300	310	241000	000	General Fund/Middle School/Personal Services/Offic
1024027	04/09/2015	37.26	AMUNDSON, JUANITA	27	820	341	256750	341	Special Education/Pupil Services/Special Ed/Pupil
1024028	04/09/2015	495.00	BASS LAKE CHEESE FACTORY	21	800	411	214000	711	Special Revenues/District/General Supplies/Health
1024029	04/09/2015	87.00	Dominos Pizza	21	300	411	164010	000	Special Revenues/Middle School/General Supplies/St
1024030	04/09/2015	2,538.60	Employee Benefits Corpora	10	000	000	811690	000	General Fund
1024031	04/09/2015	2,196.00	Junior Achievement of the	21	300	411	161360	000	Special Revenues/Middle School/General Supplies/6t
1024032	04/09/2015	600.00	MIDWEST HEALTH AND FITNES	21	800	411	214000	711	Special Revenues/District/General Supplies/Health

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CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	ACCOUNT DESCRIPTION
1024033	04/09/2015	557.50	MN Child Support Payment	10	000	000	811680	000	General Fund
1024034	04/09/2015	25.87	St Paul Pioneer Press	10	300	490	127000	907	General Fund/Middle School/Other Non Capital Items
1024035	04/09/2015	240.00	Subway	10	300	411	127000	907	General Fund/Middle School/General Supplies/Social
1024036	04/09/2015	53.50	Wisconsin Support Collect	10	000	000	811680	000	General Fund
1024037	04/09/2015	624.00	BAYMONT INN & SUITES LA C	10	400	342	161030	000	General Fund/HIGH School/Employee Travel/FBLA
1024038	04/09/2015	203.00	WALSH, JOHN	10	400	342	161030	000	General Fund/HIGH School/Employee Travel/FBLA
1024039	04/13/2015	21.50	Pizza Planet	10	800	342	231100	000	General Fund/District/Employee Travel/Board Member
1024040	04/14/2015	66.00	A'viands, LLC	21	100	411	241000	000	Special Revenues/Elementary/General Supplies/Offic
1024040	04/14/2015	39,128.11	A'viands, LLC	50	800	310	257220	000	Food Service/District/Personal Services/Food Prepa
1024041	04/14/2015	129.00	AMERICAN SCHOOL COUNSELOR	10	300	411	213001	000	General Fund/Middle School/General Supplies/Guidan
1024042	04/14/2015	16.00	Anez, April	10	100	432	222200	000	General Fund/Elementary/Library Books/Library Medi
1024043	04/14/2015	1.79	B & J Hardware, LLC	10	800	411	253200	000	General Fund/District/General Supplies
1024043	04/14/2015	5.99	B & J Hardware, LLC	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024043	04/14/2015	0.57	B & J Hardware, LLC	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024043	04/14/2015	1.40	B & J Hardware, LLC	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024043	04/14/2015	3.30	B & J Hardware, LLC	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024043	04/14/2015	6.09	B & J Hardware, LLC	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024043	04/14/2015	30.32	B & J Hardware, LLC	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024043	04/14/2015	17.98	B & J Hardware, LLC	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024043	04/14/2015	5.37	B & J Hardware, LLC	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024043	04/14/2015	23.68	B & J Hardware, LLC	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024043	04/14/2015	17.38	B & J Hardware, LLC	10	400	479	161020	000	General Fund/HIGH School/Other Instructional Books
1024043	04/14/2015	273.12	B & J Hardware, LLC	10	800	411	253200	000	General Fund/District/General Supplies
1024044	04/14/2015	65.00	BAUER, MICHELLE	10	800		500000	000	General Fund/District/Student Fees/District Wide
1024045	04/14/2015	628.56	Bernicks Beverages & Vend	21	300	411	241000	000	Special Revenues/Middle School/General Supplies/Of
1024045	04/14/2015	155.52	Bernicks Beverages & Vend	21	300	411	241000	000	Special Revenues/Middle School/General Supplies/Of
1024046	04/14/2015	500.00	BIG THRILL FACTORY	80	800	941	391000	000	Community Service/District/District Dues/Fees/Day
1024047	04/14/2015	475.00	Bio Corporation	10	400	411	126000	000	General Fund/HIGH School/General Supplies/Science
1024047	04/14/2015	60.00	Bio Corporation	10	400	411	126000	000	General Fund/HIGH School/General Supplies/Science
1024047	04/14/2015	37.50	Bio Corporation	10	400	411	126000	000	General Fund/HIGH School/General Supplies/Science
1024047	04/14/2015	18.00	Bio Corporation	10	400	411	126000	000	General Fund/HIGH School/General Supplies/Science
1024047	04/14/2015	18.00	Bio Corporation	10	400	411	126000	000	General Fund/HIGH School/General Supplies/Science
1024047	04/14/2015	12.00	Bio Corporation	10	400	411	126000	000	General Fund/HIGH School/General Supplies/Science
1024047	04/14/2015	6.00	Bio Corporation	10	400	411	126000	000	General Fund/HIGH School/General Supplies/Science
1024048	04/14/2015	478.80	BMI Educational Services	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un
1024048	04/14/2015	0.00	BMI Educational Services	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un
1024049	04/14/2015	425.00	Brickhouse Music	10	400	411	161020	000	General Fund/HIGH School/General Supplies/Drama
1024050	04/14/2015	2,125.00	Cardmember Service	10	810	941	221300	000	General Fund/Curriculum & Instruction/District Due
1024050	04/14/2015	-102.69	Cardmember Service	10	400	342	161212	000	General Fund/HIGH School/Employee Travel
1024050	04/14/2015	75.00	Cardmember Service	27	820	941	159100	341	Special Education/Pupil Services/Special Ed/Distri
1024050	04/14/2015	89.00	Cardmember Service	27	820	342	223300	341	Special Education/Pupil Services/Special Ed/Employ
1024050	04/14/2015	112.46	Cardmember Service	10	100	342	241000	000	General Fund/Elementary/Employee Travel/Office of
1024050	04/14/2015	96.00	Cardmember Service	10	800	310	232000	000	General Fund/District/Personal Services/District A
1024051	04/14/2015	9,716.00	CESA 10	10	800	480	252000	000	General Fund/District/Non Instructional Computer S
1024052	04/14/2015	300.00	CESA 5	10	810	941	221300	000	General Fund/Curriculum & Instruction/District Due
1024053	04/14/2015	450.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1024053	04/14/2015	145.00	Chippewa Valley Sporting	10	400	449	162219	000	General Fund/HIGH School/Other Non-Capital Equipme
1024053	04/14/2015	122.00	Chippewa Valley Sporting	10	400	449	162119	000	General Fund/HIGH School/Other Non-Capital Equipme
1024053	04/14/2015	156.00	Chippewa Valley Sporting	10	400	449	162219	000	General Fund/HIGH School/Other Non-Capital Equipme
1024053	04/14/2015	130.00	Chippewa Valley Sporting	10	400	449	162119	000	General Fund/HIGH School/Other Non-Capital Equipme
1024053	04/14/2015	52.00	Chippewa Valley Sporting	10	400	449	162219	000	General Fund/HIGH School/Other Non-Capital Equipme
1024053	04/14/2015	50.00	Chippewa Valley Sporting	10	400	449	162119	000	General Fund/HIGH School/Other Non-Capital Equipme
1024053	04/14/2015	16.00	Chippewa Valley Sporting	10	400	449	162119	000	General Fund/HIGH School/Other Non-Capital Equipme
1024053	04/14/2015	17.00	Chippewa Valley Sporting	10	400	449	162219	000	General Fund/HIGH School/Other Non-Capital Equipme
1024053	04/14/2015	157.50	Chippewa Valley Sporting	10	400	449	162119	000	General Fund/HIGH School/Other Non-Capital Equipme
1024053	04/14/2015	157.50	Chippewa Valley Sporting	10	400	449	162219	000	General Fund/HIGH School/Other Non-Capital Equipme

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	ACCOUNT DESCRIPTION
1024053	04/14/2015	116.00	Chippewa Valley Sporting	10	400	411	162117	000	General Fund/High School/General Supplies/Softball
1024053	04/14/2015	10.00	Chippewa Valley Sporting	10	400	411	162117	000	General Fund/High School/General Supplies/Softball
1024053	04/14/2015	270.00	Chippewa Valley Sporting	10	400	449	162116	000	General Fund/High School/Other Non-Capital Equipme
1024054	04/14/2015	40.00	CHRISTENSEN, ABBY	10	800	291	221300	000	General Fund/District/College Credit Reimbursement
1024054	04/14/2015	50.00	CHRISTENSEN, ABBY	10	800	941	120000	000	General Fund/District/District Dues/Fees/Regular C
1024055	04/14/2015	2,272.80	Clinicare Corporation	27	820	370	436000	341	Special Education/Pupil Services/Special Ed/Paymen
1024056	04/14/2015	70.00	Colbeth, Marie	10	800		500000	000	General Fund/District/Student Fees/District Wide
1024057	04/14/2015	709.75	Command Central, LLC	10	800	360	231400	000	General Fund/District/IT Services/Election
1024058	04/14/2015	523.70	Dalco	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation
1024058	04/14/2015	-161.28	Dalco	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation
1024058	04/14/2015	431.22	Dalco	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024059	04/14/2015	16.14	Demco	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024059	04/14/2015	22.02	Demco	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024059	04/14/2015	12.52	Demco	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024059	04/14/2015	62.16	Demco	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024059	04/14/2015	11.33	Demco	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024059	04/14/2015	13.07	Demco	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024059	04/14/2015	5.81	Demco	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024059	04/14/2015	24.22	Demco	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024059	04/14/2015	0.00	Demco	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024059	04/14/2015	106.08	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	45.84	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	29.76	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	25.90	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	17.58	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	4.39	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	4.39	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	4.39	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	26.28	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	17.04	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	17.04	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	17.04	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	17.04	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	27.72	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	20.90	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	31.87	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024059	04/14/2015	-18.40	Demco	10	400	411	222200	000	General Fund/High School/General Supplies/Library
1024060	04/14/2015	217.00	DIDAX, INC.	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un
1024060	04/14/2015	72.00	DIDAX, INC.	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un
1024060	04/14/2015	610.20	DIDAX, INC.	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un
1024060	04/14/2015	450.00	DIDAX, INC.	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un
1024060	04/14/2015	485.10	DIDAX, INC.	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un
1024060	04/14/2015	0.00	DIDAX, INC.	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un
1024061	04/14/2015	35.99	Discount School Supply	10	100	411	110003	899	General Fund/Elementary/General Supplies/Jr. Kinde
1024061	04/14/2015	14.79	Discount School Supply	10	100	440	110003	899	General Fund/Elementary/Non Capital Equipment/Jr.
1024061	04/14/2015	8.99	Discount School Supply	10	100	411	110003	899	General Fund/Elementary/General Supplies/Jr. Kinde
1024061	04/14/2015	5.91	Discount School Supply	10	100	411	110003	899	General Fund/Elementary/General Supplies/Jr. Kinde
1024061	04/14/2015	5.91	Discount School Supply	10	100	411	110003	899	General Fund/Elementary/General Supplies/Jr. Kinde
1024061	04/14/2015	5.91	Discount School Supply	10	100	411	110003	899	General Fund/Elementary/General Supplies/Jr. Kinde
1024061	04/14/2015	5.37	Discount School Supply	10	100	411	110003	899	General Fund/Elementary/General Supplies/Jr. Kinde
1024061	04/14/2015	18.99	Discount School Supply	10	100	440	110003	899	General Fund/Elementary/Non Capital Equipment/Jr.
1024061	04/14/2015	3.98	Discount School Supply	10	100	411	110003	899	General Fund/Elementary/General Supplies/Jr. Kinde
1024061	04/14/2015	1.96	Discount School Supply	10	100	411	110003	899	General Fund/Elementary/General Supplies/Jr. Kinde
1024062	04/14/2015	34.13	Eckroth Music Company	10	300	310	125000	000	General Fund/Middle School/Personal Services/Music
1024063	04/14/2015	223.74	Ecolab Institutional	50	800	571	257220	000	Food Service/District/Equipment Rental/Food Prepar

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR	ACCOUNT	FD	LOC	OBJ	FUNC	PRJ	DESCRIPTION
1024064	04/14/2015	32.94	Econofoods	10 400 415 135000 000	10	400	415	135000	000	General Fund/HIGH School/Food/Vocational Curriculu
1024064	04/14/2015	21.03	Econofoods	10 400 415 135000 000	10	400	415	135000	000	General Fund/HIGH School/Food/Vocational Curriculu
1024064	04/14/2015	9.35	Econofoods	10 400 415 135000 000	10	400	415	135000	000	General Fund/HIGH School/Food/Vocational Curriculu
1024064	04/14/2015	52.14	Econofoods	10 400 415 135000 000	10	400	415	135000	000	General Fund/HIGH School/Food/Vocational Curriculu
1024064	04/14/2015	47.92	Econofoods	21 800 411 214000 711	21	800	411	214000	711	Special Revenues/District/General Supplies/Health
1024064	04/14/2015	11.97	Econofoods	10 810 411 221300 000	10	810	411	221300	000	General Fund/Curriculum & Instruction/General Supp
1024065	04/14/2015	447.60	EIS OFFICE SOLUTIONS	10 800 413 266906 000	10	800	413	266906	000	General Fund/District/Computer Supplies/Technology
1024065	04/14/2015	94.00	EIS OFFICE SOLUTIONS	10 800 413 266906 000	10	800	413	266906	000	General Fund/District/Computer Supplies/Technology
1024065	04/14/2015	94.00	EIS OFFICE SOLUTIONS	10 800 413 266906 000	10	800	413	266906	000	General Fund/District/Computer Supplies/Technology
1024065	04/14/2015	47.00	EIS OFFICE SOLUTIONS	10 800 413 266906 000	10	800	413	266906	000	General Fund/District/Computer Supplies/Technology
1024065	04/14/2015	94.00	EIS OFFICE SOLUTIONS	10 800 413 266906 000	10	800	413	266906	000	General Fund/District/Computer Supplies/Technology
1024065	04/14/2015	32.00	EIS OFFICE SOLUTIONS	10 800 413 266906 000	10	800	413	266906	000	General Fund/District/Computer Supplies/Technology
1024065	04/14/2015	32.00	EIS OFFICE SOLUTIONS	10 800 413 266906 000	10	800	413	266906	000	General Fund/District/Computer Supplies/Technology
1024065	04/14/2015	25.00	EIS OFFICE SOLUTIONS	10 100 411 241000 000	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1024066	04/14/2015	1,100.00	EO Johnson Company Inc	10 300 323 258400 000	10	300	323	258400	000	General Fund/Middle School/Operational Services/Pu
1024067	04/14/2015	232.00	ETC HT IN STONE	21 400 411 162000 000	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1024068	04/14/2015	33.95	Farm and Home Inc	10 400 411 253000 000	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024068	04/14/2015	56.94	Farm and Home Inc	10 400 411 253000 000	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024069	04/14/2015	533.52	Filtraton Systems Inc	10 400 411 253000 000	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024069	04/14/2015	269.16	Filtraton Systems Inc	10 300 411 253000 000	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024069	04/14/2015	121.74	Filtraton Systems Inc	10 100 411 253000 000	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation
1024070	04/14/2015	85.98	Fleet One LLC	10 810 348 221300 000	10	810	348	221300	000	General Fund/Curriculum & Instruction/Vehicle Fuel
1024070	04/14/2015	52.09	Fleet One LLC	10 800 348 256290 000	10	800	348	256290	000	General Fund/District/Vehicle Fuel/District Operat
1024070	04/14/2015	33.17	Fleet One LLC	27 820 348 221300 341	27	820	348	221300	341	Special Education/Pupil Services/Special Ed/Vehicl
1024070	04/14/2015	47.77	Fleet One LLC	10 400 342 162205 000	10	400	342	162205	000	General Fund/HIGH School/Employee Travel/Boys' Bas
1024070	04/14/2015	188.80	Fleet One LLC	27 800 348 256250 341	27	800	348	256250	341	Special Education/District/Vehicle Fuel/IDEA Flow-
1024070	04/14/2015	69.27	Fleet One LLC	10 400 342 162210 000	10	400	342	162210	000	General Fund/HIGH School/Employee Travel/Football
1024070	04/14/2015	14.06	Fleet One LLC	10 800 342 231100 000	10	800	342	231100	000	General Fund/District/Employee Travel/Board Member
1024070	04/14/2015	75.37	Fleet One LLC	10 800 348 253000 000	10	800	348	253000	000	General Fund/District/Vehicle Fuel/Operation
1024071	04/14/2015	27.77	Flinn Scientific Inc	10 400 411 126000 000	10	400	411	126000	000	General Fund/HIGH School/General Supplies/Science
1024071	04/14/2015	34.56	Flinn Scientific Inc	10 400 411 126000 000	10	400	411	126000	000	General Fund/HIGH School/General Supplies/Science
1024072	04/14/2015	38.35	Follett School Solutions,	10 100 432 222200 970	10	100	432	222200	970	General Fund/Elementary/Library Books/Library Medi
1024072	04/14/2015	1,227.39	Follett School Solutions,	10 100 432 222200 970	10	100	432	222200	970	General Fund/Elementary/Library Books/Library Medi
1024073	04/14/2015	669.73	Frontier Ag & Turf	10 400 411 253000 000	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024074	04/14/2015	715.00	GAME WORLD	21 400 411 165010 000	21	400	411	165010	000	Special Revenues/HIGH School/General Supplies/Post
1024075	04/14/2015	148.66	General Parts LLC	10 100 411 253000 000	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation
1024076	04/14/2015	125.00	GILBERT, SHAWN	10 400 310 162116 000	10	400	310	162116	000	General Fund/HIGH School/Personal Services/Girls'
1024077	04/14/2015	123.20	Grainger	10 400 411 162116 000	10	400	411	162116	000	General Fund/HIGH School/General Supplies/Girls' S
1024077	04/14/2015	104.55	Grainger	10 400 411 253000 000	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024077	04/14/2015	167.25	Grainger	10 400 411 253000 000	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024077	04/14/2015	77.35	Grainger	10 400 411 253000 000	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024077	04/14/2015	81.45	Grainger	10 100 411 253000 000	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation
1024078	04/14/2015	12,599.16	HealthPartners	10 000 000 714073 000	10	000	000	714073	000	General Fund/DUE FROM OTHER FUNDS
1024078	04/14/2015	114,233.76	HealthPartners	10 000 000 811631 000	10	000	000	811631	000	General Fund
1024078	04/14/2015	516.00	HealthPartners	10 800 310 252000 000	10	800	310	252000	000	General Fund/District/Personal Services/Fiscal
1024079	04/14/2015	1,044.90	LA QUINTA INNS & SUITES	10 400 342 161040 000	10	400	342	161040	000	General Fund/HIGH School/Employee Travel/Forensics
1024080	04/14/2015	42.00	SISKOW, KRISTIN	10 800 342 223100 000	10	800	342	223100	000	General Fund/District/Employee Travel/Athletics Su
1024081	04/14/2015	338.00	WALSH, JOHN	10 400 342 161040 000	10	400	342	161040	000	General Fund/HIGH School/Employee Travel/Forensics
1024082	04/14/2015	175.00	WISCONSIN HIGH SCHOOL FOR	10 400 941 161040 000	10	400	941	161040	000	General Fund/HIGH School/District Dues/Fees/Forens
1024083	04/15/2015	110.25	Heinemann	10 810 430 110000 341	10	810	430	110000	341	General Fund/Curriculum & Instruction/Instructiona
1024083	04/15/2015	173.25	Heinemann	10 810 430 110000 341	10	810	430	110000	341	General Fund/Curriculum & Instruction/Instructiona
1024083	04/15/2015	189.00	Heinemann	10 810 430 110000 341	10	810	430	110000	341	General Fund/Curriculum & Instruction/Instructiona
1024083	04/15/2015	59.07	Heinemann	10 810 430 110000 341	10	810	430	110000	341	General Fund/Curriculum & Instruction/Instructiona
1024083	04/15/2015	1,990.00	Heinemann	10 810 430 110000 341	10	810	430	110000	341	General Fund/Curriculum & Instruction/Instructiona
1024083	04/15/2015	199.00	Heinemann	10 810 430 110000 341	10	810	430	110000	341	General Fund/Curriculum & Instruction/Instructiona
1024084	04/15/2015	60.00	Helders-Pevan, Stacey	10 800 291 221300 000	10	800	291	221300	000	General Fund/District/College Credit Reimbursement



CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	ACCOUNT DESCRIPTION
1024084	04/15/2015	60.00	Helders-Pevan, Stacey	10	800	291	221300	000	General Fund/District/College Credit Reimbursement
1024085	04/15/2015	246.91	HOFF, ERIN	10	810	411	110002	141	General Fund/Curriculum & Instruction/General Supp
1024086	04/15/2015	100.00	HUMPHREY, LISA	27	820	941	159100	341	Special Education/Pupil Services/Special Ed/Distri
1024087	04/15/2015	31,215.00	ISS Facility Services Inc	10	800	323	253301	000	General Fund/District/Operational Services
1024088	04/15/2015	75.50	JH Larson Company	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024088	04/15/2015	195.14	JH Larson Company	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation
1024088	04/15/2015	34.56	JH Larson Company	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024088	04/15/2015	89.30	JH Larson Company	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation
1024088	04/15/2015	147.96	JH Larson Company	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024088	04/15/2015	24.06	JH Larson Company	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024089	04/15/2015	206.70	JobsHQ	10	800	351	264200	000	General Fund/District/Advertising/Recruitment and
1024090	04/15/2015	20.25	Johnson, Lesli	10	100	411	110102	901	General Fund/Elementary/General Supplies/1st Grade
1024091	04/15/2015	111.31	Jostens	21	400	411	162000	000	Special Revenues/High School/General Supplies/Athl
1024091	04/15/2015	24.53	Jostens	21	400	411	162000	000	Special Revenues/High School/General Supplies/Athl
1024092	04/15/2015	45.00	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	27.99	JW Pepper & Son Inc	10	300	411	125000	000	General Fund/Middle School/General Supplies/Music
1024092	04/15/2015	26.99	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	39.00	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	26.99	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	26.99	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	39.00	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	26.99	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	39.00	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	22.02	JW Pepper & Son Inc	10	300	411	125000	000	General Fund/Middle School/General Supplies/Music
1024092	04/15/2015	4.97	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	39.00	JW Pepper & Son Inc	10	300	411	125000	000	General Fund/Middle School/General Supplies/Music
1024092	04/15/2015	26.99	JW Pepper & Son Inc	10	300	411	125000	000	General Fund/Middle School/General Supplies/Music
1024092	04/15/2015	45.00	JW Pepper & Son Inc	10	300	411	125000	000	General Fund/Middle School/General Supplies/Music
1024092	04/15/2015	39.00	JW Pepper & Son Inc	10	300	411	125000	000	General Fund/Middle School/General Supplies/Music
1024092	04/15/2015	19.99	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	-26.99	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	-37.05	JW Pepper & Son Inc	21	400	411	163000	000	Special Revenues/High School/General Supplies/Musi
1024092	04/15/2015	44.00	JW Pepper & Son Inc	10	300	473	125501	000	General Fund/Middle School/Sheet Music/Instr Music
1024092	04/15/2015	45.00	JW Pepper & Son Inc	10	300	473	125501	000	General Fund/Middle School/Sheet Music/Instr Music
1024092	04/15/2015	40.00	JW Pepper & Son Inc	10	300	473	125501	000	General Fund/Middle School/Sheet Music/Instr Music
1024092	04/15/2015	45.00	JW Pepper & Son Inc	10	300	473	125501	000	General Fund/Middle School/Sheet Music/Instr Music
1024092	04/15/2015	0.00	JW Pepper & Son Inc	10	300	473	125501	000	General Fund/Middle School/Sheet Music/Instr Music
1024093	04/15/2015	72.00	Kittelson Marketing Compa	60	000	000	814365	000	Agency Fund
1024094	04/15/2015	70.18	Kreibich, Cory	10	100	411	110305	903	General Fund/Elementary/General Supplies/3rd Grade
1024094	04/15/2015	27.76	Kreibich, Cory	10	100	411	110305	903	General Fund/Elementary/General Supplies/3rd Grade
1024095	04/15/2015	14.99	Lakeshore Learning	10	100	411	110011	900	General Fund/Elementary/General Supplies/Kindergar
1024095	04/15/2015	14.24	Lakeshore Learning	10	100	440	110003	899	General Fund/Elementary/Non Capital Equipment/Jr.
1024095	04/15/2015	141.55	Lakeshore Learning	10	100	440	110003	899	General Fund/Elementary/Non Capital Equipment/Jr.
1024095	04/15/2015	66.48	Lakeshore Learning	10	100	440	110003	899	General Fund/Elementary/Non Capital Equipment/Jr.
1024095	04/15/2015	56.99	Lakeshore Learning	10	100	440	110003	899	General Fund/Elementary/Non Capital Equipment/Jr.
1024096	04/15/2015	293.15	Larson, Bruce	10	400	342	162210	000	General Fund/High School/Employee Travel/Football
1024097	04/15/2015	42.90	MARTINSEN, INGRID	50	000	000	811200	000	Food Service/ACCOUNTS PAYABLE
1024098	04/15/2015	57.87	Menards - Hudson	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024098	04/15/2015	15.94	Menards - Hudson	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation
1024099	04/15/2015	202.66	Menards - Stillwater	10	400	411	136500	000	General Fund/High School/General Supplies/Shop/Con
1024099	04/15/2015	45.51	Menards - Stillwater	10	400	411	136500	000	General Fund/High School/General Supplies/Shop/Con
1024100	04/15/2015	105.00	Merkel, Brad	10	400	310	162116	000	General Fund/High School/Personal Services/Girls'
1024101	04/15/2015	105.00	Monroe, Virgil	10	400	310	162116	000	General Fund/High School/Personal Services/Girls'
1024102	04/15/2015	24.99	Morrow Sports, LLC	21	400	411	162000	000	Special Revenues/High School/General Supplies/Athl
1024103	04/15/2015	412.50	NAN REINHARDT OTR L AND A	27	820	310	218200	341	Special Education/Pupil Services/Special Ed/Person
1024104	04/15/2015	40.72	NASCO	10	300	411	124000	905	General Fund/Middle School/General Supplies/Mathem

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	ACCOUNT DESCRIPTION
1024104	04/15/2015	114.54	NASCO	10	300	411	124000	905	General Fund/Middle School/General Supplies/Mathem
1024104	04/15/2015	13.39	NASCO	10	300	411	124000	905	General Fund/Middle School/General Supplies/Mathem
1024105	04/15/2015	165.00	Neopost USA Inc	10	800	571	258500	000	General Fund/District/Equipment Rental/Mail
1024106	04/15/2015	24.50	New Richmond Area Centre,	27	820	941	158013	341	Special Education/Pupil Services/Special Ed/Distri
1024106	04/15/2015	1,570.00	New Richmond Area Centre,	10	400	941	161000	000	General Fund/HIGH School/District Dues/Fees/Academ
1024106	04/15/2015	-24.50	New Richmond Area Centre,	27	820	941	158013	341	Special Education/Pupil Services/Special Ed/Distri
1024106	04/15/2015	-1,570.00	New Richmond Area Centre,	10	400	941	161000	000	General Fund/HIGH School/District Dues/Fees/Academ
1024107	04/15/2015	2,976.12	Northeast Metro ISD 916	27	820	384	436000	341	Special Education/Pupil Services/Special Ed/Paymen
1024108	04/15/2015	972.58	Northwest Communications	10	100	355	263000	000	General Fund/Elementary/Telephone
1024108	04/15/2015	972.58	Northwest Communications	10	300	355	263000	000	General Fund/Middle School/Telephone
1024108	04/15/2015	972.59	Northwest Communications	10	400	355	263000	000	General Fund/HIGH School/Telephone
1024108	04/15/2015	108.00	Northwest Communications	10	800	355	263000	000	General Fund/District/Telephone
1024109	04/15/2015	208.65	Office Enterprises, Inc	10	800	411	258500	000	General Fund/District/General Supplies/Mail
1024110	04/15/2015	14.50	Oriental Trading Co	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024110	04/15/2015	36.99	Oriental Trading Co	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024110	04/15/2015	26.99	Oriental Trading Co	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024110	04/15/2015	68.40	Oriental Trading Co	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024110	04/15/2015	0.00	Oriental Trading Co	10	100	411	222200	000	General Fund/Elementary/General Supplies/Library M
1024111	04/15/2015	197.75	Pioneer Manufacturing Com	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1024111	04/15/2015	197.75	Pioneer Manufacturing Com	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1024111	04/15/2015	55.00	Pioneer Manufacturing Com	80	800	411	310000	000	Community Service/District/General Supplies/Commun
1024111	04/15/2015	197.75	Pioneer Manufacturing Com	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation
1024111	04/15/2015	220.00	Pioneer Manufacturing Com	10	800	411	253200	000	General Fund/District/General Supplies
1024112	04/15/2015	114.17	Plunkett's Pest Control,	10	800	323	253302	000	General Fund/District/Operational Services
1024113	04/15/2015	16.50	POLFUS, TONI	10	100	411	110406	904	General Fund/Elementary/General Supplies/4th Grade
1024114	04/15/2015	12.50	Praschak, Sarah	10	100	472	110403	904	General Fund/Elementary/Workbooks/4th Grade/Fourth
1024115	04/15/2015	543.08	Praxair Distribution Inc	10	400	310	136500	000	General Fund/HIGH School/Personal Services/Shop/Co
1024116	04/15/2015	373.26	Prompt Printing, Inc	10	400	411	241000	000	General Fund/HIGH School/General Supplies/Office o
1024117	04/15/2015	39.95	RESEARCH PRESS	27	820	411	158012	341	Special Education/Pupil Services/Special Ed/Genera
1024117	04/15/2015	8.00	RESEARCH PRESS	27	820	411	158012	341	Special Education/Pupil Services/Special Ed/Genera
1024118	04/15/2015	24.50	New Richmond Area Centre,	27	820	941	158013	341	Special Education/Pupil Services/Special Ed/Distri
1024119	04/15/2015	1,570.00	New Richmond Area Centre,	10	400	941	161000	000	General Fund/HIGH School/District Dues/Fees/Academ
???????	03/13/2015	18,059.33	Wisconsin Dept of Revenue	10	000	000	811613	000	General Fund
???????	03/25/2015	58,775.98	First National Community	10	000	000	811611	000	General Fund
???????	03/25/2015	34,690.98	First National Community	10	000	000	811612	000	General Fund
???????	03/31/2015	17,030.95	Wisconsin Dept of Revenue	10	000	000	811613	000	General Fund
???????	04/15/2015	17,212.80	Wisconsin Dept of Revenue	10	000	000	811613	000	General Fund
???????	04/08/2015	59,730.30	First National Community	10	000	000	811611	000	General Fund
???????	04/08/2015	34,873.56	First National Community	10	000	000	811612	000	General Fund
		858,000.94	Totals for checks						

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	General Fund	506,390.04	135.00	132,577.81	639,102.85
21	Special Revenues	0.00	0.00	8,003.52	8,003.52
27	Special Education	0.00	0.00	7,093.65	7,093.65
39	Referndum Debt Svc	0.00	0.00	163,605.00	163,605.00
50	Food Service	42.90	0.00	39,351.85	39,394.75
60	Agency Fund	72.00	0.00	0.00	72.00
80	Community Service	0.00	0.00	729.17	729.17
*** Fund Summary Totals ***		506,504.94	135.00	351,361.00	858,000.94

\*\*\*\*\* End of report \*\*\*\*\*

March 12, 2015 through April 15, 2015

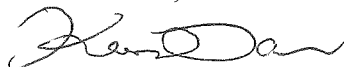
Checks:	1023938-1024119 (182 cks)	\$619,221.54
	2 First Natl Bank	\$188,070.82
	3 Wis Dept of Rev	\$52,303.08
		<u>\$859,595.44</u>
	Less voided checks:	
	ck #1024106 NR Area Centre	<u>-\$1,594.50</u>
		\$858,000.94

April 10, 2015  
Mr. Randy Rosburg  
Superintendent, School District of Somerset  
639 Sunrise Drive, PO Box 100  
Somerset, WI 54025

Dear Mr. Rosburg,

I am writing to inform you of my resignation, effective at the conclusion of my current employment contract on June 30, 2015. I will be relocating out of state for personal and professional reasons. I am so grateful to have been given the opportunity to grow and develop as a professional in my career field here at Somerset. I have truly enjoyed being a part of the Somerset community and working with such wonderful staff, families, and students. I will greatly miss them. Please let me know if there is any way I can assist during this transition. I would be glad to help in any way I can. Thank you for your understanding.

All the best,



Karissa Danes

April 9, 2015

Dear Mr. Rosburg,

I regret to inform you that I am resigning from my position at the Somerset School District and will not be returning to teach 7<sup>th</sup> and 8<sup>th</sup> grade special education this fall.

My students have given me great pleasure over the years, and the administration has been supportive to work with. I wish you all the best. Thank you for the opportunities that you have provided me during my tenure with the school.

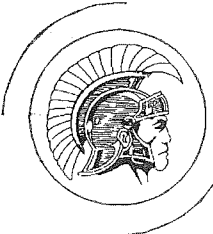
Sincerely,

A handwritten signature in cursive script that reads "Melissa Zahradka".

Melissa Zahradka

cc: Shannon Donnelly, Director of Pupil Svs.  
Sara Eichten, Principal of the SMS

Enc. 9



**Somerset School District** ▪ P.O. Box 100 ▪ Somerset, Wisconsin 54025

Shannon Donnelly, Director of Pupil Services ▪ 715-247-4400 ▪ FAX: 715-247-4437 ▪ sdonnelly@somerset.k12.wi.us

District  
Administrator  
Randal M. Rosburg  
715-247-3313  
FAX: 715-247-5588

April 7, 2015

Mr. Rosburg,

High School  
Principal  
Chris Moore  
715-247-3355  
FAX: 715-247-3864

Please review the application materials for Fabreann Buffington. I would like to recommend Fabreann to you for the short-term special education teaching position that will be open from approximately April 20, 2015 through the remainder of the 14-15 school year due to Bille Jo Stephens taking a maternity leave. Fabreann holds a valid Wisconsin special education license and is certified to teach grades K-12. In addition, she also holds a valid 316 Reading Licensure as well. She has been working with children with disabilities for over 20 years and has extensive training and experience with programming and initiatives such as CPI, Autism Spectrum Disorders, Behavior Intervention, and web-based IEP software. Her past teaching experiences in working with a wide variety of students with special needs make her a great fit for this position. After meeting with you, I hope that she can be recommended to the board.

Middle School  
Principal  
Sara Eichten  
715-247-4400  
FAX: 715-247-4437

Thank you for considering my request.

Sincerely,

Elementary School  
Principal  
Chris Kamrath  
715-247-3311  
FAX: 715-247-3327

Shannon Donnelly  
Director of Pupil Services  
School District of Somerset

Manager of  
Curriculum,  
Instruction, &  
Assessment  
Trisha Sheridan  
715-247-3313  
FAX: 715-247-5588

Director of  
Business Services &  
Operations  
David Gerberding  
715-247-3313  
FAX: 715-247-5588

**COACHING/ADVISING ASSIGNMENTS (Fall)  
2015-2016  
Revised April 20, 2015**

✓ = Change

<b>FALL SPORTS</b>	<b>Coach/Advisor</b>
<b>FOOTBALL</b>	
High School Head Football	Bruce Larson
High School Assistant Football	Bob Seibel
High School Assistant Football	John Rivard
High School Assistant Football	Dean Hoff
High School Assistant Football	Joe Hutter
High School Assistant Football	Terry Otradovec
High School Assistant Football**	Ross Wargula
High School Assistant Football**	Chet Bangor
High School Assistant Football**	Grant Solum
High School Assistant Football**	Dave Praschak
High School Assistant Football**	Tim Germain
High School Assistant Football**	Mick Fox
High School Football Chain Crew**	Tom Landry
High School Football Chain Crew**	Don Wishard
High School Football Chain Crew**	Brad Wishard
High School Football Chain Crew**	Lee Baillargeon
High School Football Chain Crew**	Les Salley
Middle School Head Football	David Folkert
Middle School Assistant Football	Brandon Berrey
Middle School Assistant Football	Greg Sayers
<b>VOLLEYBALL</b>	
High School Head Volleyball	Sarah Praschak
High School Assistant Volleyball	Stephanie Briggs
High School Assistant Volleyball	Sarah Kreibich
High School Assistant Volleyball	Amber Vrieze
Middle School Head Volleyball/8 <sup>th</sup> Grade	Jen Sutton/Erin Baillargeon
Middle School Assistant Volleyball/7 <sup>th</sup> Grade	Erin Formella
<b>CROSS COUNTRY</b>	
Boys' & Girls' Cross Country	Abby Christensen
Assistant Cross Country	TBD (Number of participants doesn't allow position)
Middle School Coach	Nathan Klinger
<b>GIRLS' GOLF</b>	
Girls' Golf Head Coach	Bill Powers
Assistant Girls' Golf Coach	Cory Lindenberg
Assistant Girls' Golf Coach**	Lea Jondal
<b>BOYS' SOCCER</b>	
High School Head Boys' Soccer	William Roll
High School Assistant Boys' Soccer	Cody Waalen
<b>Activities</b>	
Academic Decathlon Advisor 9-12	Heidi Haugen
Band Director 9-12	Eric Possehl
Band Director 7-8	Eric Possehl
Band Director 5-6 (ES)	Dawn Tunison
Chorus Director 9-12	Scott Perau
Chorus Director 7-8	Scott Perau
Chorus Director 5-6 (ES)	Rachel Erickson
Class Advisor 9th	Erin Gehring

Class Advisor 10th	Kelly Emerson/Susan Kadlec
Class Advisor 11th	Jenna (Evenson) Oman/Sarah Colling
Class Advisor 12th	Dennis Potter
Destination Imagination Director (up to 2 positions)	Kristin Siskow and Richard Thompson
<b>DRAMA</b>	
*A. Full Length Drama (3-act)	
1. Drama Director	Becky Olson
2. Assistant Director	<b>TBD</b>
*B. Full Length Musical Production	
1. Director	Carolyn Spoerl
2. Director (Set & Costumes)	Becky Olson
3. Director (Vocal Coordinator)	Scott Perau
C. Middle School Drama	
1. Director	Mary Jane Mielke
2. Assistant Director	Dawn Peer
Danceline Advisor	Hailley Leverty (65%) and Tara Montgomery (35%)
Dynamics Director	Scott Perau
Dynamics Choreographer	Tricia Perau
Fall Cheerleading Advisor	<b>Tasia Berger ✓ (Emily Dullea resigned)</b>
FBLA Advisor 9-12	Gwen Hennessey
Forensics Advisor 9-12	Carolyn Spoerl
Friendship Group Advisor**	Abigail Bohatta
High School Jazz Band Director	Eric Possehl
Light & Sound Coordinator 9-12	<b>TBD</b>
Marching Band 9-12	Eric Possehl
Mock Trial 9-12	Dennis Potter
National Honor Society Advisor	Jenna (Evenson) Oman and Dennis Potter
Spartan Page Turners**	Carolyn Spoerl
Student Council 9-12	Jennifer Grambort
Student Council 5-8	Dawn Peer/Ryan Herink
Student Council K-4	Toni Polfus
STAND Advisor**	Sarah Colling
Yearbook Advisor 9-12	Susan Kadlec
Yearbook Advisor 5-8**	<b>TBD</b>
Yearbook Advisor K-4 **	<b>TBD</b>
Yearbook Photographer	Michele Bauer

\*\*Volunteer

\*Alternate Years

Updated 4/15/2015



**DRAFT  
SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
BUSINESS SERVICES COMMITTEE MEETING\*  
DISTRICT OFFICE  
MONDAY, APRIL 13, 2015  
7:30 P.M.**

MINUTES

Brian Moulton called the meeting to order for absent Marie Colbeth at 7:30 p.m.

Roll Call was taken. Present were committee members Mike Connor for absent Marie Colbeth, Bob Gunther and Brian Moulton. Also present were Nancy Dressel, Lorri Baillargeon, Katie Francis, Jess Thorson and Superintendent Randy Rosburg.

**2015-2016 Preliminary Budget:** Discussion held on supporting the replacement of staff laptops using lease format.

**Topics for Future Agendas:**

Gunther moved, with second by Connor, to adjourn at 8:00 p.m. Motion carried.


\*A quorum of the Board of Education may be in attendance.

**SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
GOVERNANCE COMMITTEE MEETING\*  
DISTRICT OFFICE  
MONDAY, APRIL 13, 2015  
5:00 p.m.**

MINUTES

Mike Connor called the meeting to order at 5:03 p.m.

Roll Call was taken. Present were Tom Walters, Tammie Wishard and Mike Connor. Also present was Superintendent Randy Rosburg.

 **Updates to Existing NEOLA Policies:** Reviewed updated policies and will bring forward for full Board of Education consideration as a first reading at the April board meeting.

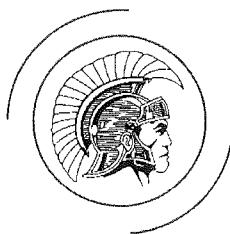
**Topics for Future Agendas:**

Walters moved, with second by Wishard, to adjourn at 5:37 p.m. Motion carried.

\*A quorum of the Board of Education may be in attendance.

\*\*To help ensure that policies adopted can and will be implemented, the Somerset Board of Education will consider the following basic questions before adopting any policy:

1. Does the policy have a legitimate educational purpose and meet the community's needs?
2. Is the policy consistent with relevant state and federal laws and regulations, provisions of current collective bargaining agreements, if applicable, and other district policies?
3. Is the policy reasonably clear and specific enough to provide the administration with necessary guidance?
4. Can the policy be implemented in the district using available staff and other resources?



# Somerset School District ■ P.O. Box 100 ■ Somerset, Wisconsin 54025

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Director  
Shannon Donnelly  
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**Date:** April 13, 2015  
**To:** Governance Committee and BOE  
**From:** Randy  
**Re:** Updates to Existing NEOLA Policies

The agenda for the Governance Committee meeting has one item for consideration. The item is: Making updates to existing NEOLA policies.

**NEOLA policies:** Now that we have NEOLA policies approved and ready to go live, we will have update sessions twice a year. Rochelle and I learned the update process earlier this month with training provided by Stu.

We have two sets of updates to bring before the Gov Committee and BOE. The process is similar to our original process. However, this time around the process is much quicker as most updates are legal in nature. In some cases, there may be new policies for consideration. We have a little of each with the two updates coming before committee tonight.

We have two large binders that include the board approved NEOLA policies. Once NEOLA production sends us our link, we will update our web site so the Board Policy link takes visitors to our web site to the online version of NEOLA policies. NEOLA hosts these policies for school districts.

Once the committee and BOE approve the proposed updates to the existing NEOLA policies, Rochelle and I will send those updates in electronic form to NEOLA production. They will then update our set of policies.

I recommend the committee move forward for full BOE approval the updates to the NEOLA policies. (Consent or Action)

***“Learning Today to Succeed Tomorrow”***



**NEOLA of WISCONSIN**  
LOCAL TEMPLATES

**UPDATE**

**VOLUME 24 NUMBER 1**

**DECEMBER 2014**

**OVERVIEW AND COMMENTS**

All production related materials and questions should be directed to the Coshocton Office at 632 Main Street, Coshocton, Ohio 43812 (phone 800 407-5815, fax 740-622-2557). Billing questions should be directed to the Stow Office at 3914 Clock Pointe Trail, Suite 103, Stow, Ohio 44224 (phone 330-926-0514, fax 330-926-0525).

Please do not retype NEOLA materials before returning them for processing. We prefer to have the original materials returned after you have marked them indicating which changes and additions you choose to have/not have for your District.

If a District chooses not to adopt a policy or administrative guideline, the District is still obligated to follow applicable Federal and State laws relating to that topic.

The proposed new, revised, and replacement policies, administrative guidelines and forms included in this update have been thoughtfully prepared and reviewed by NEOLA's legal counsel for statutory compliance. If you make changes, or substitute in its entirety policies or other materials of your own drafting, those materials should be reviewed by your legal counsel to verify compliance.

If a policy or guideline is marked as a revision, the changes have been marked in bold (to add material) and crossed out (to delete material). As you review a revised policy or guideline, you may choose to accept one, many or all of the changes provided. If a policy or guideline is marked as a replacement, that means there have been enough changes made that justify a complete, clean replacement copy. As you review a replacement policy or guideline, you should also check the materials you have in your current policy or guideline to see if there is some specific wording you want included in the replacement policy. If so, a copy of any wording to be added and where it should be inserted should be forwarded with the replacement policy or guideline when it is returned to the Coshocton office for processing.



## NEOLA of WISCONSIN

### LOCAL TEMPLATES

Policies that are to be deleted from the policy manual require Board action to rescind the policy.

Your NEOLA Associate will contact you in the near future to schedule an appointment to review this update and ensure you are current on this and previous updates.

If you are not an administrative guidelines client, you did not receive those materials in this packet. Contact your Associate for more information about becoming an administrative guidelines client.

#### **Processing Update Materials**

If you will be making changes to these Update documents electronically, use Microsoft Word's "Track Changes" tool to mark the NEOLA materials indicating which of the proposed revisions and additions you choose to include or not include for your District, or to make additional edits, before returning them electronically for processing. Be sure to leave the "track changes" and marked up version as the one you submit to the production office in Coshocton, Ohio.

#### **District-Specific Material**

If the District chooses, during any step of the Update process, to incorporate District-specific material into a new policy or guideline that has been proposed or to insert District-specific material into a current policy or guideline for which revisions have been proposed in an update issued by NEOLA, then the District agrees to hold NEOLA harmless for those District-specific edits and acknowledges that NEOLA's warranty for legal challenges to that District-specific language in that policy or guideline will not be in effect. In addition, NEOLA retains ownership of the text from the original policy template that remains in a policy to which District-specific material has been added. District-specific materials include the following:

- A. Materials from the District's existing materials that the District requests be incorporated during the drafting process;
- B. New materials that the District develops in their entirety and exclusive of NEOLA; and
- C. Revisions or deletions that substantively depart from NEOLA's templates.

Further, NEOLA does not recommend the use or incorporation of District-specific materials. NEOLA will, at the request of the District, incorporate District-specific materials into the licensed materials, with the implicit understanding that the District bears all risks associated with the District's decision to request that such District-specific materials be incorporated. NEOLA reserves the right to, but is not obligated to, advise the District to seek its own legal review of District-specific materials.



## **NEOLA of WISCONSIN**

### **LOCAL TEMPLATES**

#### **Copyright Symbol**

Each NEOLA policy, administrative guideline and form has been registered with the United States Copyright Office. All of the printed materials distributed by NEOLA display the copyright symbol in the footer at the bottom of each page; however, when these materials are uploaded to the website, this footer does not appear. To have the copyright symbol appear on the electronic version, a copyright symbol has been added to the text of each policy, guideline and form within the text of the document. Therefore, on the final page of each document there will be two copyright symbols.

#### **Update Numbering System**

The NEOLA Update numbering system includes an identifier for "Volume" and another for "Number." The "Volume" indicates the number of years NEOLA has been providing policy service in Wisconsin. The "Number" quantifies each Update during a particular school year. NEOLA will issue at least two regular updates during each school year. If special updates are released, those, special updates will be numbered sequentially by release date.

#### **Notice Regarding Legal Accuracy**

NEOLA is vigilant in providing policy language to clients that has been vetted for legal accuracy by outside legal counsel. Should questions arise as to the legal compliance or accuracy of NEOLA materials, it is our expectation that NEOLA's counsel would have the opportunity to assist in the resolution of such a claim. Please notify the NEOLA corporate office if an issue arises in which such a review or assistance is necessary.

**Each update sent to you has been approved by Davis & Kuelthau Attorneys at Law.**



## NEOLA of WISCONSIN

### LOCAL TEMPLATES

#### Informational Section

##### Student Fees

In one of its finance team bulletins, the Department of Public Instruction stated the following:

**FEES FOR COMPUTERS AND IPADS NOT ALLOWED:** Current state law allows school districts to collect fees from students for certain purposes. The Department of Public Instruction (DPI) has little direct authority over local policies and practices regarding fees, thus, these issues are typically resolved locally. However, fees, in general, are a visible topic, so the DPI School Finance Team has put together a document that provides background information intended to help districts in developing school fee policies and practices. It's not a legally-binding document but is informational, guided by what we believe the Supreme Court case [State v. Sinclair, 65 Wis. 2d 179 (1974)] says about fees and "apparatus" or equipment. The fee document is located at: [http://sfs.dpi.wi.gov/sfs\\_fees](http://sfs.dpi.wi.gov/sfs_fees).

Based on the court case and relevant statutes, DPI believes there can be no charge for computer or iPad use. As with anything money-related, affordability is different even within non-indigent student families, and we believe the Supreme Court wanted to eliminate that affordability difference (advantage) when it comes to accessibility for apparatus or equipment.

As the statement articulates, DPI has "little direct authority" concerning the imposition of student fees by local school districts. Nonetheless, DPI makes the strong statement that such fees are "not allowed". NEOLA has reviewed policy 6152 – Student Fees and feels that at this time no changes to the policy template are necessary. Student fees vary from one school and one district to another. The current template adequately provides flexibility to handle these varying issues as appropriate for each location. In the event a District wishes to impose either a user fee or a security deposit requirement on the issuance of technology items, such as computers or iPads, it must be aware of the impact any such fee has on students' access to education.



**NEOLA of WISCONSIN**  
LOCAL TEMPLATES

The cited Supreme Court decision distinguishes between those fees that pertain to courses that satisfy requirements for graduation versus those that are purely elective. Fees for the former must be limited. However, even in the case of fees for equipment pertaining to a purely elective course, Districts must be aware of and account for disparate access to educational opportunities within the student body. Differing economic circumstances will provide for varying level of access to classes with high fees due to technology usage. NEOLA recommends that Districts consult with their legal counsel prior to implementing any student fees for technology.

Finally, it is worth noting that in any case in which a fee is imposed, the District may not withhold student records either from the parent or from another school district in the event of a transfer to another school in order to secure payment of delinquent fee assessments.

*Real Time Access to School Surveillance by Law Enforcement*

Video surveillance footage taken during school or school sanctioned events constitutes student record material to the extent it depicts students. First, the footage of students fits the definition of record, but video footage is not listed as "directory data" under the law. Accordingly, it could not be subject to release without authorization as such, unless there is another exception that applies. Likewise, some of the footage is likely to depict behavioral records of students, which would not be subject to release absent either parental or eligible student authorization or another exception within the student records laws.

There is no provision in the law that authorizes a constant and real-time release of student records information via live video feed to law enforcement. Therefore, it is not presently advisable to grant law enforcement unfettered access to school surveillance video feed. However, both State and Federal laws provide for an exception to the release of otherwise confidential student records information "in connection with an emergency if knowledge of the information is necessary to protect the health and safety of any individual." Wis. Stat. 118.125(2)(p). In the event of a real-time event, such as an active shooter scenario, law enforcement access to surveillance feed would meet the definition of an emergency. In that case, law enforcement's access would not violate federal or state law. However, absent a change in the law, a continuous live access feed of school surveillance video during school hours or during times where school sponsored events are scheduled is not expressly authorized.

Districts considering a video system that permits access from outside agencies, should be certain that the manner of access is restricted by an agreement outlining the circumstances under which a live feed may be activated. This will require consultation with District legal counsel and with video surveillance professionals.





**NEOLA of WISCONSIN**

LOCAL TEMPLATES

### **Anti-Harassment Policies Concerning Transgender and Gender Identity**

In recent updates, NEOLA has included in its anti-harassment policies the designations of transgender and gender identity. These were included as a parenthetical to the category of sex as categories based upon which harassment is prohibited. The subset categories are identified to place employees on notice that harassing behavior on the basis of these categories is prohibited and will be investigated. While state and federal law does not separately identify these classifications as stand-alone protected classes, there is an ever-increasing amount of litigation involving allegations of harassment on the basis of these characteristics as a subset of sex. Similarly, sexual orientation falls within this context as well, but is not discussed here as sexual orientation is expressly included within the definition of sex under Wisconsin law and separately identified within Wisconsin's student nondiscrimination laws.

While lawsuits asserting rights by transgender individuals or on the basis of gender identity have not been universally successful, the law continues to develop and plaintiffs have begun to realize greater success in claims against employers, particularly public entities, such as school districts. Accordingly, this language is provided to give school districts the policy language to take corrective action in situations involving harassment on the basis of gender identity and/or transgender status, so that your district does not become another test case for this issue.

It is important to clarify that nothing in the harassment policy or any other policy provided by NEOLA suggests that school districts have any obligation to modify its facilities in order to accommodate transgender students or employees, or those that identify with a different gender than that with which they were born (i.e. gender identity). Decisions regarding unisex or gender-neutral bathroom designations, locker room usage and the like is an area that is still developing and far too complex at this time to be appropriate for a policy to be established. Any district faced with requests or complaints concerning the use of bathroom or locker room facilities by students or employees in the context of transgender or gender identity matters should consult with their legal counsel and work on an individual basis with the aggrieved student or employee. As this area of law continues to develop, NEOLA will update policies as appropriate.



# NEOLA of WISCONSIN

## LOCAL TEMPLATES

### Family Medical Leave Act

**Policy 1630.01 - Family & Medical Leave of Absence ("FMLA") (Revised)**

**Policy 3430.01 - Family & Medical Leave of Absence ("FMLA") (Revised)**

**Policy 4430.01 - Family & Medical Leave of Absence ("FMLA") (Revised)**

These policies have been revised to reflect the changes to the FMLA "Designation Notice" requirement that states that the District Administrator will provide to the employee notice stating whether a request for leave has been approved or denied within five business days and whether the notice will be designated as FMLA.

This revision reflects the current state of the law and should be adopted to maintain accurate policies.

### Curriculum, Textbooks, and Instructional Materials

**Policy 2510 - Adoption of Textbooks (Revised)**

This policy has been revised to reflect the current list of classifications for non-discrimination to be consistent with the list of classifications recently revised in other policy areas in response to Office of Civil Rights audits. In addition, the policy's reference to "Standard H" is revised to reflect the pertinent language of that standard which refers to the school district standards found in Section 121.02(1)(h), Wis. Stats.

**Policy 2521 - Selection of Instructional Materials and Equipment (Revised)**

This policy has been revised to reflect the standard policy definition of Protected Classes whereby the Board shall not discriminate.

This revision reflects the current state of the law and should be adopted to maintain accurate policies.



## Evaluation of School Staff

### Policy 3220 – Staff Evaluation and Educator Effectiveness (Revised)

This policy has been revised to include reference to the mandatory educator effectiveness program that must be in place for use this school year, and to remove options regarding the use of value-added analyses in teacher evaluation. The Educator Effectiveness program can either be the model designed by the Wisconsin Department of Public Instruction or an alternative acceptable program developed by another organization. Presently, the only approved alternative is the one created by CESA 6. In recognition of this requirement, the evaluation policy is revised to include designation of one program for the district's use or, in the event the Board chooses to delegate this, it can do so to the District Administrator. There are intentionally no specifics regarding how frequently the Board needs to be updated or any formal report requirements for the same. These issues will be dependent on each individual district's experience with this new program. Districts that have a program in place can inform their NEOLA Associate and it can be placed online within the policy/guideline portal.

Statutory requirements concerning protective measures in the use of student achievement as an evaluation tool are met by either of the Educator Effectiveness programs currently in place. Therefore, the Board policy no longer presents an option in this regard. The policy revision also retains other elements of evaluation, as those remain valid, and indicates that the educator effectiveness ratings do not necessarily preclude other evaluation, remediation, or disciplinary action.



**NEOLA of WISCONSIN**  
LOCAL TEMPLATES

**District Finances**

**Policy 6111 - Administration of Grant Programs (New)**

This policy is offered in response to auditors' requests. The policy outlines Districts' obligations with respect to usage of grant funds in programs, specifically covering allowable costs, equipment management and disposition, time and effort accounting, and other compliance management items necessary in the administration of grant funds. Auditors have requested this policy and therefore it is being provided.

This policy is being requested more frequently by district auditors and therefore is strongly recommended.

**Policy 6146 - Post-Issuance Tax Exempt Bond Compliance (New)**

This policy is also provided in response to District auditors' requests. In some cases, the District's legal counsel engaged during the bond issuance policy will assist in the development of or provide for use a policy governing the obligations of tax-exempt bonds that retain their tax preferred status. This policy is provided as a resource in the event such a policy is not provided by counsel. The policy requires the designation of a responsible official to monitor the bond compliance matters, specifically, investing and other use of bond funds, arbitrage requirements, recordkeeping requirements and other obligations.

This policy, or one covering the same concepts, is required in districts that have issued tax-exempt bonds.

**Policy 6230 - Budget Hearing (Revised)**

This policy has been revised to provide more specificity with respect to the contents of the budget report presented at the annual meeting (for common or union high school districts) and to update the legal citations included in the policy.

**Policy 7230 - Gifts, Grants, and Bequests (Revised)**

This policy is revised to clarify language regarding the Board's options to accept gifts and the circumstances under which they would be formally acknowledged. Previously the options appeared to eliminate the Board ability to refuse to accept a gift.



# NEOLA of WISCONSIN

## LOCAL TEMPLATES

### Facilities

#### **Policy 7440 – Facility Security (Revised)**

This policy has been revised to more clearly delineate the options available to schools regarding the admission of visitors through buzzer systems.

Additionally, this policy has been modified to clarify that a staff member is required to report a visitor's presence to the main office when the visitor in the building is not wearing the appropriate visitor tag. This revision also clarifies that if the visitor has not appropriately checked in, office staff will contact either an administrator, the school resource officer or appropriate law enforcement.

### Technology

#### **Policy 7540.02 – District Web Page (Revised)**

This policy has been revised to accommodate a recent practice by districts to link to local media outlets and/or to contract with a commercial vendor to host all or part of its website. If a district engages or intends to engage in either of these two activities, it should consider this policy revision.

This revision is provided for district consideration, but not required.

#### **Policy 7540.03 – Student Education Technology Acceptable Use and Safety (Revised)**

#### **Policy 7540.04 – Staff Education Technology Acceptable Use and Safety (Revised)**

#### **AG 7540.03 – Student Education Technology Acceptable Use and Safety (Revised)**

#### **AG 7540.04 – Staff Education Technology Acceptable Use and Safety (Revised)**



**NEOLA of WISCONSIN**  
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**Form 7540.03 F1 – Student Education Technology Acceptable Use and Safety Agreement (Revised)**

**Form 7540.04 F1 – Staff Education Technology Acceptable Use and Safety Agreement (Revised)**

Revisions to these policies/AGs/forms provide an up-to-date description of technologies, an expansion of perspective to be more encompassing of the wide range of education technology services/opportunities, and provide an option for policy authorization for the issuance of school-assigned email accounts for students and/or staff.

These revisions are strongly recommended for consideration, but are not required.

**USDA Nutritional Guidelines**

**Policy 5830 – Student Fundraising (Revised)**

**Policy 8500 – Food Services (Revised)**

**Policy 8540 – Vending Machines (Revised)**

**Policy 8550 – Competitive Food Sales (New)**

**Policy 9210 – Parent Organizations (Revised)**

**Policy 9211 – District-Support Organizations (Revised)**

**AG 9211 – District-Support Organizations (Revised)**

Revisions to these policies address food sold to students at school and, therefore, are required by the USDA Smart Snacks in School nutrition standards, 7 C.F.R. Parts 210 and 220 (June 2013).

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.



# NEOLA of WISCONSIN

## LOCAL TEMPLATES

### **Policy 8510 - Wellness (Revised)**

This policy has been revised to provide District's with guidance in making their comprehensive wellness initiative consistent with both Federal and State requirements. The District Administrator is encouraged to form a wellness committee to carry out the functions established in policy and should review and revise the wellness policy as often as prescribed in the adopted policy.

This policy reflects the current state of the law and review of the Wellness Policy with the established committee and adoption is recommended.

### **Weapons**

#### **Policy 3217 - Weapons (Revised)**

#### **Policy 4217 Weapons (Revised)**

#### **Policy 7217 - Weapons (Revised)**

This policy is revised to provide additional considerations with respect to the storage of firearms on school grounds in a vehicle, permitting the policy to require that the firearm, even if it is possessed lawfully and consistent with policy in an automobile, that the school district may require that it not be visible. Also, the options with respect to volunteers transporting students with their own vehicles are further clarified. This policy continues to undergo revisions as circumstances arise in the application of the policy occur and are brought to NEOLA's attention.

In addition, the FAQ's concerning weapons has been revised and is reissued here for your reference. The FAQ is not a policy or guideline and should not be adopted in any fashion. It is merely for reference.

The revisions to Policy 7217 are part of the options available and are therefore not required.



## NEOLA of WISCONSIN

### LOCAL TEMPLATES

#### Whistleblower Protection

**Policy 3211 - Whistleblower Protection (New)**

**Policy 4211 - Whistleblower Protection (New)**

These new policies have been drafted to provide guidance for the District Administrator when an employee makes a report to their immediate supervisor of a violation or suspected violation of any Federal, State or local law, policy or regulation that has been committed by any employee, or agent of an agency or independent contractor which is doing business with the Board, which creates and presents a substantial or specific danger to the public's health, safety or welfare. An employee making such report shall be protected from discipline, retaliation or reprisal for making such a report as long as the employee made such a report on a reasonable and good faith belief that the report is accurate. However, an employee is subject to discipline if they purposely, knowingly or recklessly make a false report under this policy.

These new policies reflect the current state of the law and should be adopted to maintain accurate policies.

#### OSHA: Safety Data Sheets

**Policy 8431 - Preparedness for Toxic Hazards (Revised)**

**AG 8431 - Written Hazard Communication Program (Revised)**

**Form 8431 F1 - Safety Data Sheet (Revised)**

**Form 8431 F2 - Checklist of Required Information (SDS) (Revised)**

**Form 8431 F3 - Safety Data Sheet Request Form (Revised)**

**Form 8431 F4 - Acknowledgement of Hazard Communication Training (Revised)**

These revisions reflect the current changes made by OSHA regarding the Safety Data Sheet that must be provided regarding potential sources of toxic hazards.





## NEOLA of WISCONSIN LOCAL TEMPLATES

### Community Relations

#### Policy 9150 – School Visitors (Revised)

This policy has been revised to identify that it is the District Administrator who has the authority to prohibit the entry of any person to a school or to require a visitor to leave. Pursuant to Board Bylaw 0000 – District Administrator is defined to mean or his/her designee in such a situation.

#### Policy 2120 – Management Restructuring and School Improvement (Citation Change)

This policy has been modified to remove a repealed Wisconsin Statute provision.

#### Policy 2221 – Special Observance Days (Revised)

This policy has been updated to reflect the provision of section 118.02(9)(t) of the Wisconsin statutes that requires that Wednesday, in the 4<sup>th</sup> week of September, will be observed as Bullying Awareness Day.

This revision reflects the current state of the law and should be adopted to maintain accurate policies.

#### Policy 2421 – Career and Technical Education Program (Revised)

This policy, as well as the title, has been revised to reflect the current standard terminology regarding career and technical education. Further, revisions have been included to identify the protected classes that have been established in the Board Anti-Harassment and Bullying policies.

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.



## NEOLA of WISCONSIN LOCAL TEMPLATES

### **Policy 2623 - Student Assessment (Revised)**

This policy has been revised to clarify the language regarding participation in State-wide or District-wide assessments and the provision of accommodations for students with disabilities.

Further this policy has been revised to include statutory language regarding the ability of parents to opt out of state administered assessments in certain grades provided certain statements have been provided to the principal or individual identified in the policy to receive the opt out statement.

The revisions to this policy reflect the current state of the law and should be adopted to maintain accurate policies.

### **Policy 2700 - Annual District Report (Delete)**

See Policy 8145.

### **Policy 3120 - Employment of Professional Staff (Technical Correction/Revised)**

Working with clients, it was determined that there is a typo in this policy. This proposed technical correction is intended to make the necessary correction.

This is a technical correction and, if you're the language authorizing technical corrections is included in Bylaw 0131.1, then the Superintendent can authorize this change and inform the Board of it at the next regular meeting. However, if the language authorizing the Superintendent to make such technical corrections is not in Bylaw 0131 as adopted by the Board, then this change should be recommended to the Board as a revision to the current language. This action is necessary because the current policy as written and adopted is wrong.

### **Policy 3420 - Health Insurance Benefit (Revised)**

### **Policy 4420 - Health Insurance Benefit (Revised)**

This policy has been revised to accurately reflect that an employee may waive coverage under the District's health insurance program so long as they are have health insurance coverage.



**Policy 4340 – Grievance Procedure (Revised)**

This policy has been revised to remove language referencing a collectively bargained agreement.

Further, the policy has been modified to update the definition of the term “termination.”

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.

**Policy 5451.02 – Technical Excellence Higher Education Scholarships (TES) (Revised)**

2013 Wisconsin Act 60 created a scholarship program to provide scholarships for attendance at Wisconsin’s technical schools. This program is established in a manner similar to the Academic Excellence Scholarship program. The law was established to be effective for attendance at technical colleges in Wisconsin beginning in the 2015-2016 school year. The Higher Education Aids Board (HEAB) recently issued guidance on how the TES will be administered and specifically its approved ranking system. The students that qualify for the scholarship in the first year are to be identified and reported to the HEAB by March 23, 2015. In subsequent years the names need to be identified by February 25, the same date that Boards must identify the students that qualify for the Academic Excellence Scholarship. For this reason, the policy references the February 25, deadline. The policy is drafted to incorporate the HEAB’s recommended criteria for establishing both a student’s commitment to technical education as well as ranking such students in the nomination process.

The HEAB has created a point system to rank eligible candidates within each high school, and recommends this system be used by school districts. Districts choosing to use HEAB’s recommended system do not have to seek approval. The law permits a district to create its own system; however, it must obtain approval from HEAB to do so. District created ranking systems must be submitted to HEAB for approval before February 1, 2015 for this initial year. The policy incorporates the ranking system developed by the HEAB. Any District that wishes to design its own may do so and NEOLA will incorporate it into the policy once approved by HEAB.



## NEOLA of WISCONSIN

### LOCAL TEMPLATES

Districts must determine the length of time a student must have attended the high school in order to be eligible. This election should be consistent with the election made in the Academic Excellence Scholarship policy. Likewise, Districts must have a policy that defines how the GPA is determined, including how transfer grades are calculated, treatment of pass/fail classes, and other factors. This should already be in policy and will be consistent in the application of the technical education scholarship program as it is for the overall grade point determination.

#### **Policy 5516 - Student Hazing (Revised)**

This policy is revised to provide consistency with and cross-reference to both the student anti-harassment and student anti-bullying policies. This reflects the continued efforts to make these policies consistent and complete again with reference to the audits that have been performed by OCR.

These revisions reflect the current state of the law, as well as enforcement efforts by OCR and the Department of Justice, and should be adopted to maintain accurate policies.

#### **Policy 8145 - Annual Reports (New)**

The policy is updated to reflect the amendments to Section 120.18 of the Wisconsin statutes, as well as to incorporate those requirements in Section 121.05 of the Wisconsin statutes, which are also items that must be included in the School District annual report. The policy has also been moved into the operations section (Section 8000) of the policy book, as opposed to the Program (Section 2000) as it is more appropriately placed in that section.

#### **Policy 9270 - Private or Tribal Schooling (Revised)**

Policy 9270 has been revised based on language in the 2013 Wisconsin Act 20, the biennial budget bill, that removed home-schooled children from eligibility to take up to 2 courses per semester in a public school. The law provides the opportunity to any student that has otherwise met the criteria for high school attendance to attend up to two courses per semester in the high school while they are otherwise enrolled at a private or tribal school, but no longer extends that option to students that are receiving home-based education.

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.



## ADMINISTRATIVE GUIDELINES

### AG 3220A – Evaluation of Staff (Revised)

This guideline has been revised to reflect that all professional staff evaluations shall be conducted using the Educator Effectiveness model that has been adopted in the District. The revisions also identify that the administration may use additional evaluative measures as described in this guideline.

### AG 5113 – Admission of Students Participating Under Open-Enrollment (Revised)

To be consistent with State law and Board policy, all references to Part-Time Open Enrollment have been removed from this administrative guideline.

### AG 5113B – Open-Enrollment for Students with Disabilities (Revised)

This administrative guideline has been revised to clarify language and to provide consistency with the terminology used in Board policy.

### AG 5330 – Administration of Medications (Revised)

The guideline is revised to clarify how medications should be disposed of. Medications should never be thrown in the garbage or flushed down the toilet. Rather, the staff member assigned this responsibility should contact local law enforcement or the local hospital to determine how best to get rid of the medications. The guideline is also revised to reference the option of having epinephrine pens available in the office of each building in the event of an episode. This is going to be subject to the ability of the district to obtain the prescription for the pens, which must be written by an authorized and licensed health care professional.

## COMMENTS

### **Electronic Access to Management Documents**

If you are interested in finding out more about NEOLA's system for producing the District's policies, guidelines, and forms as well as other documents such as handbooks and negotiated agreements on the Internet, ask your NEOLA representative for a demonstration in your office. All that is required is that you have a computer and access to the Internet.



**NEOLA of WISCONSIN**

LOCAL TEMPLATES

### **Reviewing Board Minutes**

A feature of your subscription to the Update Service is the review of your District's Board minutes to identify action that results in new policy or revision to existing policy. If such action has been taken and copies of the related materials have not been submitted to the Coshocton Office, the District will be contacted and additional information regarding the action will be requested. Please take advantage of this value-added aspect of Neola's policy service by sending copies of your Board minutes to the Coshocton Office for review. To enable a timely review of the minutes, they should be submitted within 3 weeks after they have been formally approved.

**Student Enrollment by Grade 2013-14**

Grade	# Sections (2013-14)	Average Class Size (2013-14)	8/13/13 Enrollment (2013-14)	9/9/2013 Enrollment	10/17/13 Enrollment	11/6/13 Enrollment	12/5/2013 Enrollment	1/8/2014 Enrollment	2/5/2014 Enrollment	3/5/2014 Enrollment	4/9/2014 Enrollment	5/7/2014 Enrollment	6/11/2014 Enrollment	7/14/2014 Enrollment
E/C	1 (AM)	6	8	9	15	17	17	17	18	19	22	22	21	3
JK	4 (AM/PM)	21	72	80	83	83	83	83	83	83	84	84	84	88
K	6	20	116	121	122	122	124	123	123	122	124	124	124	124
1	5	19	99	98	96	94	92	93	93	92	94	94	92	86
2	5	23	113	116	113	113	113	112	112	112	112	112	111	125
3	5	23	114	115	115	116	116	116	115	115	115	115	113	92
4	5	23	117	117	117	117	115	115	115	115	115	115	113	112
5	5	24	124	123	122	121	120	120	120	120	119	119	120	110
6	4	24	103	97	96	97	97	96	94	93	93	93	93	116
7	4	24	100	97	98	98	98	98	99	99	101	102	101	121
8	6	23	136	135	135	137	135	135	135	135	134	133	133	101
9	6	23	132	137	137	137	137	135	135	135	134	133	133	140
10	5	23	114	115	115	116	117	117	118	118	116	117	116	133
11	4	29	121	119	117	117	117	117	116	116	116	116	116	114
12	5	23	119	119	117	118	116	116	116	116	116	116	116	117
Transition			1	4	5	5	5	5	4	4	4	5	4	0
<b>Total Enrollment</b>			<b>1589</b>	<b>1602</b>	<b>1603</b>	<b>1606</b>	<b>1602</b>	<b>1598</b>	<b>1596</b>	<b>1594</b>	<b>1599</b>	<b>1600</b>	<b>1592</b>	<b>1551</b>

3 Current Enrollment By School Building  
 Learning Center Enrollment: 88  
 Elementary Enrollment: (Cap = 625) 84  
 Middle Enrollment: (Cap = 480) 124  
 High Enrollment: (Cap = 400) 92  
 Total Enrollment: 112

**Student Enrollment by Grade 2014-15**

Grade	# Sections (2014-15)	Average Class Size (2014-15)	8/8/14 Enrollment	9/5/14 Enrollment	10/7/14 Enrollment	11/5/14 Enrollment	12/3/14 Enrollment	1/8/15 Enrollment	2/3/15 Enrollment	3/9/15 Enrollment	4/1/15 Enrollment			
E/C	0	0	7	9	8	9	12	13	15	15	15			
JK	3 (AM) 2 (PM)	21 (AM) 22 (PM)	98	107	108	107	106	106	106	105	104			
K	5	19	87	96	94	97	97	99	99	100	98			
1	6	20	127	120	121	121	121	121	120	121	123			
2	5	18	90	93	92	93	93	94	94	93	93			
3	5	22	112	111	112	112	112	113	113	113	112			
4	5	23	114	116	117	117	117	115	115	116	115			
5	5	24	117	118	117	117	116	117	118	120	120			
6	5	24	123	120	120	120	120	120	119	120	121			
7	4	25	98	99	99	99	96	96	97	97	98			
8	5	20	101	100	100	103	104	104	102	102	102			
9	5	28	141	138	137	137	136	136	137	137	136			
10	5	27	133	131	131	133	133	133	133	133	132			
11	4	28	112	112	112	111	111	111	111	111	111			
12	4	28	117	117	118	118	119	118	117	116	115			
Transition	1	3	4	5	5	3	3	3	2	2	2			
<b>Total Enrollment</b>			<b>1581</b>	<b>1592</b>	<b>1591</b>	<b>1597</b>	<b>1596</b>	<b>1599</b>	<b>1598</b>	<b>1601</b>	<b>1597</b>	<b>1600</b>	<b>1592</b>	<b>1551</b>

Current Enrollment By School Building  
 Learning Center Enrollment: 119  
 Elementary Enrollment: (Cap = 625) 541  
 Middle Enrollment: (Cap = 480) 441  
 High Enrollment: (Cap = 400) 496  
 Total Enrollment: 1597

*Date:* March 5, 2015

*To:* CESA Administrators  
CESA Board of Control Chairpersons  
School Board Clerks

*From:* Tony Evers, PhD  
State Superintendent

*Subject:* Appointment of 2015 CESA Convention Representatives

The purpose of this notice is (1) to emphasize to each school board its statutory duty to appoint a member as its representative for the purpose of determining the composition of the board of control and (2) to cause a convention to be convened in accordance with s. 116.02, Wis. Stats.

Section 116.02(1)(c), Wis. Stats., calls for the state superintendent to cause the convening of a convention annually on the day that the board of control holds its organizational meeting under s. 116.02(1)(a), Wis. Stats., composed of representatives from each school board in the agency.

CESA administrators shall send a notice of the convention to each school district in the CESA. The chairperson of the board of control will call the convention to order and have the roll call of the official representative delegates. The first order of business is to elect a convention chairperson from the delegates.

The convention shall proceed as directed in s. 116.02(2)(1)(c), Wis. Stats.:

The state superintendent shall cause to convene annually on the day that the board of control holds its annual organizational meeting under par. (a) a convention composed of the representative from each school board in the agency. There shall be no more than one representative from each union high school district.



Section 116.02, Wis. Stats., in its entirety, reads as follows:

**116.02 Board of control; membership (1)(a)** Each agency shall be governed by a board of control composed of members of school boards of school districts within the agency. Annually on or after the 4th Monday in April, the school board of each school district in the agency shall appoint one of its members as its representative for the purpose of determining the composition of the board of control. For the purpose of determining membership on the board of control, a school district operating elementary grades only and lying in more than one union high school district shall be considered part of the union high school territory in which the major portion of its equalized valuation lies. The board of control shall hold an annual organizational meeting on or after the 2nd Monday in May. No annual organizational meeting may be held after the 2nd Monday in August.

(c) The state superintendent shall cause to convene annually on the day that the board of control holds its annual organizational meeting under par. (a) a convention composed of the representative from each school board in the agency. There shall be no more than one representative from each union high school district. The convention may direct the board of control to determine a different date for the annual organizational meeting.

(2) The annual convention shall establish bylaws for governing the agency, including bylaws for all of the following:

(a) Subject to sub.(1)(a), setting the date of the annual convention and establishing procedures for calling a special meeting.

(b) Providing for regular meetings of the board of control.

(c) Establishing an initial plan of representation for the agency and specifying how the plan may be amended.

(d) Specifying the number of members on the board of control.

(e) Specifying what constitutes a vacancy on the board of control and establishing procedures for filling a vacancy on the board of control.

(f) Specifying the officers on the board of control, establishing procedures for choosing those officers, specifying their terms of office and their duties and establishing procedures for removing them from office.

(g) Providing for the establishment of fiscal control, responsibility and accountability requirements.

(h) Designating a public depository.

**FORM FOR NOTIFYING SCHOOL BOARD OF  
COOPERATIVE EDUCATIONAL SERVICE AGENCY CONVENTION**

TO: District Clerks and Administrators of School Districts in Cooperative Educational Service Agency No.11, State of Wisconsin

RE: In compliance with State Superintendent of Public Instruction Tony Evers request that the chairperson of the Cooperative Educational Service Agency indicate to you the date, hour, and place at which a convention of school district board representatives will be convened, the following information is submitted:

That David Moore is the Chairperson of Cooperative Educational Service Agency No.11. That said Chairperson has determined that such convention will begin at 7:00 p.m. in the Seminar Room of CESA #11 in the Village of Turtle Lake on June 1, 2015.

That arrangements have been made for such convention at the time and place indicated above, and

That you are requested to inform the member representative of your school board of the time and place of said convention.

A handwritten signature in black ink that reads "David Moore". The signature is written in a cursive style with a large initial "D" and "M".

Chairperson, CESA #11 Board of Control

March 25, 2015

**FORM FOR NOTIFYING THE SECRETARY (ADMINISTRATOR) OF CESA NO. 11  
OF A SCHOOL DISTRICT'S REPRESENTATIVE TO AN AGENCY CONVENTION**

TO: The Administrator of CESA No. 11

At a meeting of the School Board on \_\_\_\_\_\*, the school board  
*Month/Day/Year*

member whose name appears below was appointed representative of the

\_\_\_\_\_ School District to the Cooperative

Educational Service Agency Annual Convention.

Name of Board Member (Delegate)

\_\_\_\_\_  
PLEASE TYPE OR PRINT CLEARLY

Address of Board Member (Delegate)

\_\_\_\_\_  
(HOME ADDRESS)

Email Address of Board Member  
(Delegate)

\_\_\_\_\_  
The convention is to be held on June 1, 2015, at the time and place certified to me by the chairperson of CESA No. 11. The representative of this school board named above is in possession of this information.

It is understood that only official delegates can be elected to the Board of Control (no alternates or substitutes).

\_\_\_\_\_  
*School Clerk Name* (PLEASE TYPE OR PRINT CLEARLY)

\_\_\_\_\_  
*School Clerk Signature*

\_\_\_\_\_  
*Date*

**NOTE: Mail one copy to the CESA Administrator of your agency. Retain one copy for school district's file.**

\* As per s. 116.02(1)(a), Wis. Stats., this date must be **on or after the 4<sup>th</sup> Monday in April.**

**District Goal: To Improve Student Achievement and Growth**  
**April, 2014-15**

**Use data from common assessments to measure student learning for achievement and growth on state and national standards**

- The ACT Aspire testing will begin on April 27. During this round of state mandated assessments, all 9th and 10th grade students will take a series of computer based assessments: Math, Reading, Writing, Science, and English. These assessments directly align to the ACT students will take during their 11th grade year. These assessments are benchmarked according to the students' grade level and anticipates regular student growth to project a possible ACT range. Students, families, and schools can use this information to help students select courses that will help them grow beyond the projected range. *(Strategy 2: Action Plan E)*
- Data was reviewed from the ASPIRE and teams of teachers participated in training about instructional strategies aligned to the new state assessments. We identified writing as an area of focus. Given a writing prompt, students are expected to produce a thesis/claim statement and an argument to support the thesis. Linda Law lead PLC leaders through some work on Writing on Demand and how it fits into each subject area. At subsequent staff meetings, discussions occurred about this skill our students need and teachers used a writing prompt with students. At the second staff meeting in March, teachers brought samples of student writing and divided the samples into students who made a claim and those who did not. They further divided the two piles into those who supported their claims with evidence and those who did not. Teachers will continue to utilize writing on demand and can pull their essential questions from BYOC in order to have their students practice this essential skill. *(Strategy 2: Action Plan A, Step 8)*

**Evaluate and refine to Response to Intervention (RTI) models for K-12**

*(Strategy 2: Action Plan D, Step 7)*

**Special Education Referrals/Qualifications**

Here is a breakdown of the RTI numbers over the last three years in regards to special education referrals and qualifications for students with Specific Learning Disabilities:

	2012-2013	2013-2014	2014-2015 (as of April 1, 2015)
Referred:	10	11	9
Qualified:	5	6	2

**High School Rtl Information**

- The high school continues to evaluate and refine the Rtl model. Through our problem solving team meetings, we have been able to adjust our programming to better meet the needs of the students who are, or begin to, struggle in the classroom. Through the problem solving approach, we have found ways to pull students from elective courses to catch up on their core areas, as determined by the credit requirements. Students are able to return to their elective courses as soon as they have caught up in the core courses.
- The math department met to look at how to get the students caught up to their peers and be ready for the ACT (successfully taken Algebra I, Geometry, and Algebra II by their 11<sup>th</sup> grade year). Through the solutions meeting, 9<sup>th</sup> grade students who would be scheduled to repeat Introduction to Algebra during their 9<sup>th</sup> grade year will be assigned into Algebra I and have two class periods dedicated to remediate their skills and complete Algebra I during their 9<sup>th</sup> grade year. Additionally, materials were reviewed and purchased that will help with the remediation of the introductory algebraic skills. These materials are categorized by the skill sets and can be used to strengthen specific deficit areas.

**Reading:**

Start # 25

Tier 3/sped 10

SLD referrals 0

Moved 2

Dismissed 8

**Math:**

Start # 19

Tier 3/sped 1

SLD Referrals 0

Moved 2

Dismissed 6

**Middle School RtI Numbers 2014-2015**

	Start Tier 2	Move to Tier 3 or Sped	Dismissed
8th Grade Math	15	1	7
8th Grade Reading	12	0	10
7th Grade Math	6	0	4
7th Grade Reading	12	3	8
6th Grade Math	10	0	6
6th Grade Reading	13	3	7
5th Grade Math	14	6	8
5th Reading	13	4	5

**Elementary School RTI Numbers:**

Current RTI Data (4th Intervention Round)	Grade Level Interventions	Grade Level Interventions Dismissed 2014-2015	Title One	Title One Dismissed 2014-2015
4th grade math	6	3	3	2
4th grade reading	5	2	8	6
3rd grade math	3	3	3	4
3rd grade reading	6	4	8	1
2nd grade math	6	4	5	4
2nd grade reading	4	5	7	5
1st grade math	0	0	8	3

1st grade reading	5	5	15	2
Kindergarten math	0	0	10	2
Kindergarten reading	6	13	6	5
<b>Total</b>	41	39	71	34

### **Create Life and Career Skills Opportunities to be implemented in 2015-2016**

*(Strategy 1: Action Plan B)*

- We now have three students participating in the Job Shadowing Program. All three students are on completely different pathways-exciting! One student has completed one job shadow experience on a medical mission trip and submitted a reflection of lessons learned. She has a 2nd experience lined up to start next week and has requested a third. She is also shadowing an artist at the Phipps and will be helping with a gallery set up. In addition, her career assessments revealed she might be a candidate for a career in parks or recreation, too, so we sought out DNR contact and the student will be shadowing a WI-DNR field officer on bird inventories soon.
- A second student has requested two experiences and is awaiting contact information for a third. She was denied the first request due to the busy schedule of the contact person. We are hopeful her second request will be granted. She is interested in either event planning or counseling. She began by interviewing our counselors and she also helped them with test prep. She is awaiting contact information for other area school counselors to request a shadow experience in neighboring districts. The student also contacted a wedding planner in Hudson, and it was recommended that she pursue a shadowing experience with an event venue in Stillwater and is awaiting a response.
- The third student will be sending out at least one request next week for shadowing in the area of law enforcement.
- Jeanne Germain and Jen Grambort are planning on participating in a Facilitating the Future Building Bridges South event this summer which is designed to connect business professionals and educators.

### **Clarify and share progress and planning regarding the implementation of the 2011-2016 Strategic Plan**

- One of the remaining action plans to start is bring your own device (BYOD). In meeting with Rimon and Dan from RMM, we need to formally craft our vision for this action plan in order to utilize a hybrid BYOD to its fullest potential. This includes making decisions about how we will support student-owned devices, what options we will give parents for purchasing and supporting our teachers in this effort.

### **Educator Effectiveness**

- We are approaching the end of our first year of Educator Effectiveness. PLC leaders will be trained on how to close out this first year by finalizing the components in MyLearningPlan. Principals will address this topic during the staff meeting before the May 1st release day and teams will be able to work through the process on Friday, May 1st.
- Effective Educator support seminars continue to be held on the 2nd Thursday of the month for staff members who would like to have additional focused support. Attendance has decreased over the year, but we will continue to offer this additional opportunity.

### **Other News from our Schools**

#### **Assessment Update**

- State assessments are being administered across campus for the next several weeks. They include:
  - Badger 3-8, ELA and Math
  - Dynamic Learning Maps, 3-10

- ASPIRE, Grades 9-10

#### Elementary School

- Angela McVitty was selected as our staff member of the month for April. She was nominated for her willingness to help our school in any way possible.
- Our school participated in a fundraiser through My Local Deal Coupon books from April 9th through April 14th. The fundraiser generated funds for playground equipment for the Junior Kindergarten Playground and PBIS implementation for next year.
- Our building is preparing to implement a behavior initiative known as PBIS or Positive Behavior In Schools for next year. Our building has established a leadership team of coaches and PBIS team. The team will be trained during May through the Wisconsin PBIS network and we then begin planning for next year.
- Badger 3-8 testing will start at the elementary school on Monday, April 20th and will last for 2 weeks. Communication went home to parents regarding the math and literacy assessment on Tuesday, April 14th.

#### Middle School

- Tracy Yndestad is our staff member of the month for April. Tracy was nominated by the music department for her willingness to help swap out a laptop and get them connected to their files when they had lost access to all their music samples.
- The middle school held its annual food drive the week before Easter. We had a Disney Food Drive (example "Sleep in Beauty" and donate hygiene products) where students dressed up, brought in food products to match the dress up days, and earned points based on their participation and donations. Thursday was 101 Donations where students dressed in black and white and gave monetary donations. We collected \$875 in one day and donated over 1200 pounds of food to the Somerset Community Food Pantry!
- We are in the midst of administering the Badger 3-8 Test to our middle school students. Students are working very hard, taking it seriously and things are moving along well!

#### High School

- Staff member of the Month: Erin Formella was nominated by Carolyn Spoerl. Carolyn said, "Teaching 4 different preps and staying sane! Also, a person who is dedicated to making sure all of her students are successful and clearly cares about them as individuals."
- Mrs. Olson brought artwork from 20 students to be entered into the Art Show at the Phipps in Hudson. The show opens on April 10 and runs through May 17. Stop in to see their work.
- A job well done. Thank you Cory (and the English Department) and Sara Kreibich for your presentation on how to assess student writing. Your insights and rubrics are extremely helpful in showing consistency to the students from class to class.
- Richard Thompson interviewed with the University of Minnesota to be able to teach their history Calculus course to our students. Richard was admitted into the College in the Schools (CIS) program and our students will be able to earn credits on a University of Minnesota transcript.

#### Pupil Services

- Sarah Colling, Kelly Emerson, and Shannon Donnelly attended the annual St. Croix County Child Death Review meeting on April 7. The purpose of this meeting is for a county multidisciplinary team to get together and seek understanding of any risk factors surrounding the death of a child in St. Croix County over the course of the last year. The professional process is aimed at improving system responses to child deaths and allows an opportunity to improve the health and safety of all of our children.
- Kay Vater invited scientists from 3M to present to a group of 3rd and 4th graders through a program called TECH. The intent is to expose students to careers in the math and science fields. The students were able to hear all about the magical world of 3M and were active learners when making marshmallow structures to explore the wonders of science!





English Language Learner Numbers 14-15	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	15-Apr
Total District Enrollment	1595	1548	1581	1592	1591	1597	1596	1599	1598	1601	1597
Total ELL - Learning Center	0	0	1	1	1	1	1	1	1	1	1
Total ELL- Elementary	6	6	8	7	7	7	7	7	5	5	5
Total ELL- Middle	10	10	12	12	12	9	9	9	9	11	11
Total ELL - High	10	6	6	9	9	9	9	9	9	9	9
Total ELL Enrollment	26	22	27	26	28	26	26	26	26	26	26
Primary Language (when provided)											
Spanish	15	15	20	20	20	17	17	17	17	17	17
Chinese	0	0	0	0	0	0	0	0	0	0	0
Tagalog (Phillipino)	0	0	0	0	0	0	0	0	0	0	0
English/Hmong	2	2	2	2	2	1	1	1	1	1	1
English/Russian	0	0	0	0	0	0	0	0	0	0	0
English/Spanish	4	4	4	4	4	4	4	4	4	4	4
English/Chinese	0	0	0	0	0	0	0	0	0	0	0
Eng/Lebabese	1	1	1	0	0	0	0	0	0	0	0
Ukranian	1	1	1	1	1	1	1	1	1	1	1
Special Education/ELL Students	4	3	4	4	4	4	4	4	4	4	4
Graduates	4										
Monitor							4	4	4	4	4
Receiving Services	7	8	8	8	11	11	11	11	11	11	11
			5 more?	5 more?							

# Cash Flow Chart for 2014-15

3/31/2015

Period	Beginning Cash	Taxes & State Aids	Other receipts	Loans & Investments	Total Receipts	Transfers from Investment and LGIP	Available Cash	Payroll	Accounts Payable	Loans and Investments	Total Disbursements	Ending Cash
<b>CHECKING/LGIP</b>												
July	4,393,062.16	228,389.43	50,487.16		278,876.59	1,000,000.00	4,671,938.75	1,002,397.29	663,682.35	289,917.12	1,955,996.76	2,715,941.99
August	2,715,941.99	2,431,800.29	30,277.44		2,462,077.73	2,122,549.86	5,178,019.72	848,255.23	481,945.16		1,330,200.39	3,847,819.33
September	3,847,819.33	1,940,064.05	184,660.03		2,104,724.08	3,627,765.00	5,952,543.41	885,540.49	2,614,298.74		3,499,839.23	2,452,704.18
October	2,452,704.18	0.00	111,650.73	1,503,994.88	1,615,645.61	875,027.99	4,068,349.79	942,161.04	750,508.73	2,019,444.44	3,712,114.21	356,235.58
November	356,235.58	119,926.10	54,900.85	2,008,380.00	2,183,206.95		2,539,442.53	1,000,391.13	473,194.35		1,473,585.48	1,065,857.05
December	1,065,857.05	2,800,514.46	99,098.72		2,899,613.18	2,667,723.00	3,965,470.23	956,420.39	487,113.59		1,443,533.98	2,521,936.25
January	2,521,936.25	2,008,172.66	90,241.50		2,098,414.16		4,620,350.41	914,938.88	520,394.50		1,435,333.38	3,185,017.03
February	3,185,017.03	2,207,260.12	114,311.41		2,321,571.53		5,506,588.56	962,354.52	568,678.58		1,531,033.10	3,975,555.46
March	3,975,555.46	3,450,102.39	67,377.68		3,517,480.07		7,493,035.53	987,088.92	754,709.54	1,000,000.00	2,741,798.46	4,751,237.07
April	4,751,237.07				0.00		4,751,237.07				0.00	4,751,237.07
May	4,751,237.07				0.00		4,751,237.07				0.00	4,751,237.07
June	4,751,237.07				0.00		4,751,237.07				0.00	4,751,237.07
<b>LGIP BALANCE</b>											<b>3,653,543.36</b>	
<b>FNB book BALANCE</b>											<b>1,097,693.71</b>	<b>4,751,237.07</b>

**State Aids**

\$39,852.64 State Lunch, Breakfast and W/ Morning Milk  
 \$99,833.00 Spec Education Aid  
 \$2,684,680.00 Equalization Aid  
 \$320,954.34 Misc Aid (Title, Categorical, etc)  
**\$3,145,319.98 Direct to LGIP**

\$304,782.41 FNCR Receipts  
 \$0.00 LGIP Receipts  
**\$304,782.41 Tax Total**

**SUBTOTAL of CASH AVAILABLE** \$4,751,237.07  
 SpecEd Life Skills Acct \$128.93  
 FNB Short Term Borrowing \$100.95  
 Debt Service \$1,000,211.65


**NET** \$5,751,678.60

**SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
GOVERNANCE COMMITTEE MEETING\*  
DISTRICT OFFICE  
MONDAY, MARCH 23, 2015  
5:30 p.m.**

MINUTES

Tammie Wishard called the meeting to order at 5:38 p.m.

Roll Call was taken. Present were Tom Walters, Tammie Wishard and Brian Moulton for absent Mike Connor. Also present were Stu Waller, Rochelle Lindquist, Lorri Baillargeon, and Superintendent Randy Rosburg.

 **Update NEOLA Policies:** Stu Waller of NEOLA walked through the updating process and discussed the Special Updates for consideration by the board. The process, frequency of the updates, online access and the process around technical changes were discussed. Also discussed was the new Tech Ed policy, 5451.02. Committee recommends approval of Tech Ed policy, 5451.02 be brought to the full board in April for approval.

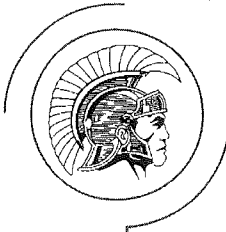
**Topics for Future Agendas:**

Walters moved, with second by Moulton, to adjourn at 6:17 p.m. Motion carried.

\*A quorum of the Board of Education may be in attendance.

\*\*To help ensure that policies adopted can and will be implemented, the Somerset Board of Education will consider the following basic questions before adopting any policy:

1. Does the policy have a legitimate educational purpose and meet the community's needs?
2. Is the policy consistent with relevant state and federal laws and regulations, provisions of current collective bargaining agreements, if applicable, and other district policies?
3. Is the policy reasonably clear and specific enough to provide the administration with necessary guidance?
4. Can the policy be implemented in the district using available staff and other resources?



## Somerset School District ■ P.O. Box 100 ■ Somerset, Wisconsin 54025

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**Date:** March 23, 2015  
**To:** Governance Committee and BOE  
**From:** Randy  
**Re:** NEOLA Policies Updates

The agenda for the Governance Committee meeting has one item for consideration. The item is: Making updates to NEOLA policies.

**NEOLA policies:** Now that we have NEOLA policies approved and ready to go live on April 1, 2015. We need to learn the process for updating NEOLA policies when the BOE wishes to make such updates and when NEOLA sends out Special Updates for BOE consideration.

Stu of NEOLA will join us at this meeting to walk us through the updating process. We do have several Special Updates for consideration by the BOE. Stu suggested we hold them until our final NEOLA policy work was completed and then do all updates at one time. Many of the Special Updates may already be in place with our finalized NEOLA policies. I recommend the committee move forward with the process Stu proposes at the committee meeting for making updates to NEOLA policies.  
(Action)

***“Learning Today to Succeed Tomorrow”***

**OFFICIAL OATH OF SCHOOL BOARD MEMBER**

**(S. 20.06 (10), WIS. STATS.)**

State of Wisconsin)

ss.

County of St. Croix)

I, **Nancy Dressel**, the undersigned, who has been duly elected to the Board of Education of the School District of Somerset, but have not yet entered upon the duties thereof, swear that I will support the Constitution of the United States and the Constitution of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability so help me God.

(Signed)

\_\_\_\_\_  
Nancy Dressel

Submitted and sworn to me this 20th day of April 2015

(Signed)

\_\_\_\_\_  
Brian Moulton  
Board President

**OFFICIAL OATH OF SCHOOL BOARD MEMBER**

**(S. 20.06 (10), WIS. STATS.)**

State of Wisconsin)

ss.

County of St. Croix)

I, **Brian Moulton**, the undersigned, who has been duly elected to the Board of Education of the School District of Somerset, but have not yet entered upon the duties thereof, swear that I will support the Constitution of the United States and the Constitution of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability so help me God.

(Signed)

---

Brian Moulton

Submitted and sworn to me this 20th day of April 2015

(Signed)

---

Brian Moulton  
Board President

**OFFICIAL OATH OF SCHOOL BOARD MEMBER**

**(S. 20.06 (10), WIS. STATS.)**

State of Wisconsin)

ss.

County of St. Croix)

I, **Patty Schachtner**, the undersigned, who has been duly elected to the Board of Education of the School District of Somerset, but have not yet entered upon the duties thereof, swear that I will support the Constitution of the United States and the Constitution of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability so help me God.

(Signed)

---

Patty Schachtner

Submitted and sworn to me this 20th day of April 2015

(Signed)

---

Brian Moulton  
Board President